

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA

March 11, 2009, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Councilperson David Trujillo

Absent:

2. Administrative Staff: City Manager Glenn S. Trust, City Clerk LaDawn Lawson, Carlos Esparza, Director of Public Works, Chief William Bauer, City Engineer Tom Ballew
3. Public Present: Anna Dean, Pat Griswold, Missa Wolf, Lisa J. Wolf, Dennis T. Johnson, Mike Davis, Lloyd Myers, Ellen Meshefski, Zach Spencer, Elaine Barkdull Spencer, Diana Elwess, Stacey Sawyer, Steve Feasel, Alyssa Bowers, Allison Palmer, Gayle Zomar, Sheri Eklund Brown

Pledge of Allegiance

I. Presentation by Thad Ballard of a plan to use the plaques, materials, plans and funds belonging to the Gold Mining Interpretive Center for the benefit of the City of Carlin and possible approval of the plan by the Carlin City Council, and all matters related thereto. (Action Item)

1. City Manager Glenn Trust reported that Mr. Ballard had been called to Carson City and Steve Feasel would report.
2. Steve Feasel reported he had discussed the items set aside for the Mining Interpretive Center with Thad Ballard. "Since he is the person who has the information and could not be here, I would ask that this be tabled until he can be present".
3. **Vice Mayor Donnetta Skinner moved to table approval plan to use the plaques, materials, plans and funds belonging to the Gold Mining Interpretive Center for the benefit of the City of Carlin and possible approval of the plan by the Carlin City Council, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**

II. Presentation of the results of the Carlin Community Survey by Stacey Sawyer and Diana Elwess of ECEDA. (Non-Action Item)

1. Stacey Sawyer, ECEDA, passed out some handouts and reported on the Site and Resource Guide that is done once a year with 4000 copies printed and sent to investors, developers, trade shows, realtors and City and County governments. "ECEDA compiled a community survey on January 13 and 14, which included a survey of the Carlin businesses and residents. We asked three questions; "What do you think the major challenges are in your community, what are the greatest amenities and advantages, what changes or additions would you like to see in the next five (5) to ten (10) years. We had 117 people surveyed, with age, occupation and nationality breakdowns. During the analysis, we found major themes: most had positive things to say about Carlin, most were aware of mining and railroad history and we suggest that the City look at the suggestions to see what you want to focus on". Major emphasis areas

were amenities, recreational for youth and adults, facilities needed were a swimming pool, community or recreation center and pre-school, more good jobs, more retail and business growth. There were items that the beautification -community needs to be cleaned up, as well as ordinances strictly enforcing abandoned vehicles, infrastructure- roads in need of repair, streetlights needed and sidewalks, curbs and gutters, housing – lack of rental property, availability and affordability for families. She explained the community events, convenience, low crime rate, and proximity to the mines were a positive. Government – poor communication and leadership were a concern. She stated a need for animal control enforcement and licensing were listed, drug problems, and a need for medical services, including a larger clinic and pharmacy. She stated, “ECEDA recommends that City leaders ask residents to volunteer for a task force to prioritize the themes and ECEDA will work with that group to identify specific and achievable goals”.

III. Review, discussion and possible approval of request from Wireless Beehive of Nevada for a location on City property to locate antennas and equipment in order to provide high-speed wireless service to the Carlin area, and all matters related thereto (Action Item)

1. Gary Kerrigan of Wireless Beehive reported, “Wireless Beehive has been in the planning stage of bringing wireless service to Carlin”. He explained the difference of wireless, DSL, and internet. He stated, “We have a shot from Elko, on top of a mountain that would give us a location and an ideal site would be the top of TV Mountain”. He inquired if the City supplies free TV from that site.
2. Mayor Cliff Eklund explained the residents pay for the service through the TV District.
3. Gary Kerrigan Trust stated, “We are looking for a site that we could put a tower up, from a 2” pole in the ground with antennas on it”. He stated he has pictures of the antennas. He noted, “If we do get permission to utilize an area that is city controlled or owned, we usually supply that entity with whatever internet services the City would need as a trade-off”. He presented a slide show.
4. Discussion was held on a pole.
5. Gary Kerrigan reported wireless has the ability to “shoot around trees”. He showed the receivers. He explained the signals and WiFi. He noted they do not charge for installers, but there is a “con against hot spots, you don’t get the power, a 10Meg signal”. He pointed out some optional sites for installation.
6. Discussion was held on a metal building housing TV District “stuff”.
7. Gary Kerrigan explained a picture showing what they would be installed in Carlin, noting that Wireless Beehive would want to find a spot that could service Carlin. He stated, “We will do whatever it takes to work with the City to supply internet service or anything else they can do including communications”. He explained the company history, the design of the antenna that is sold worldwide and increased customers in Wendover and Elko.
8. Mayor Cliff Eklund inquired if there are any agreements with the TV District on leases on the land.
9. City Manager Glenn Trust stated he would have to research this.
10. Gary Kerrigan reported, “This was a point of introduction and understands that nothing can be done immediately”.
11. City Manager Glenn Trust recommended that the City research this before making an agreement and Mr. Kerrigan was going to provide some detailed plans and site drawings to know exactly what this entails, as well as the current contract with Frontier. He stated, “There may be a benefit to the City, but maybe it would be good if Mr. Kerrigan and I work more closely to determine what needs to be done”.
12. Mayor Cliff Eklund agreed and suggested they table the item until more information from Wireless Beehive, TV District and the City.
13. Councilperson Lincoln Litchfield inquired about the “downtime for your service”.
14. Gary Kerrigan explained only when there are sunspots.

15. **Councilperson Lincoln Litchfield moved for table approval of request from Wireless Beehive of Nevada for a location on City property to locate antennas and equipment in order to provide high-speed wireless service to the Carlin area, and all matters related thereto. Councilperson David Trujillo seconded the motion with the amendment. The motion carried.**

IV. Review, discussion and possible approval of placement of an electric service pole on City property near the TV District Facility to provide exterior power to outside events on the property, and all matters related thereto. (Action Item)

1. Mayor Cliff Eklund explained, "This is the property by the Senior Center where the Christmas Village is held. They basically ran off a generator, because there was not enough power. We have the ability to put in a pole and we have talked to Wells Rural Electric, who is willing to install the pole for free. We have to put in a power box on that pole, but we also put a pole in at the park a few years ago and there has never been a power box on it. When we put one at the Senior Center, we can put this one on too. That will be more power for the events".
2. Jon Gift explained, "In the past we have run extension cords from the Senior Center, but they would not hold up, so we used a generator this year. We have talked to Wells Rural who will put it in at no charge within 200 feet. They were concerned about putting a pole up in case the City sells the property, but it would be easy for them to take out. To go underground it would be more extensive and cost more. I thought this was a feasible way. I don't know what we spent on fuel, but it was filled three (3) times a week at \$60.00. There will be a service charge on the pole of \$12.00+, but it would still be a savings".
3. Discussion was held on where the power would come from.
4. Councilperson David Trujillo inquired if this would interfere with the Library plans.
5. Jon Gift stated it would be on west side from where the library will be.
6. The members agreed it was a good idea. Discussion was held on the safety.
5. **Councilperson Lincoln Litchfield moved for approval of placement of an electric service pole on City property near the TV District Facility to provide exterior power to outside events on the property, and all matters related thereto. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

V. Review, discussion and possible approval of a resolution adopting an Identity Theft Policy drafted by Nevada Public Agency Pool & Compensation Trust (Pool/Pact) in compliance with new requirements of the Fair and Accurate Credit Reporting Act that become effective May 1, 2009, and all matters related thereto. (Action Item)

1. City Manager Glenn Trust stated, "The Fair and Accurate Credit Act states that any agency that provides utility services and accepts any credit card as part of the payment process will be required by law to have an Identity Theft Policy in place. Part of this policy is to let the employees to know what the red flags are and respond accordingly to protect the clients. The Policy that we are presenting is one they are suggesting from POOL/PACT. This seems to be the simplest way to address this".
2. Mayor Cliff Eklund stated it is always best to use a model rather than reinventing the wheel. He stated, "It would be my recommendation to approve the POOL/PACT policy".
3. Councilperson David Trujillo inquired if there would be any liability down the road.
4. City Manager Glenn Trust replied negatively. He stated the policy is good and generic.
2. **Vice Mayor Donnetta Skinner moved for approval of a resolution adopting an Identity Theft Policy drafted by Nevada Public Agency Pool & Compensation Trust (Pool/Pact) in compliance with new requirements of the Fair and Accurate Credit Reporting Act that become effective May 1, 2009, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**

- VI. Review, discussion and possible approval of a Corrective Action Plan for issues related to overspending in certain accounts as reported in the Annual Audit for Fiscal Year 2007-2008, and all matters related thereto. (Action Item)**
1. City Manager Glenn Trust stated, "If you recall the audit presentation, one of the items discussed was that in several accounts in Fiscal Year 2007-08, the City overspent the amounts appropriated in the budget, which is contrary to the statutes. Our solution is that on a monthly basis, we will review it for any discrepancies, abnormalities and any funds that are being overspent and we will augment the budget through the year to offset the expenses. It should be noted that we did not overspend the budget; only accounts in certain funds were overspent".
 2. Mayor Cliff Eklund stated this has been discussed constantly for years, noting, "City Manager Glenn Trust has worked very diligently in the past 6-8 months to get this organized and I think this will control the overspending, because they can see where they are at".
 3. City Manager Glenn Trust stated, "This is a corrective action plan required by the state. They have made it clear they want it resolved".
 4. **Vice Mayor Donnetta Skinner moved to approval of a Corrective Action Plan for issues related to overspending in certain accounts as reported in the Annual Audit for Fiscal Year 2007-2008, and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**
- VII. Review, discussion and possible approval of reappointment of Glenn S. Trust as City Manager, or decision to not reappoint, pursuant to his employment agreement with the City of Carlin, and all matters related thereto. (Action Item)**
1. Mayor Cliff Eklund stated, "I think City Manager Glenn Trust has done a great job and has worked diligently to get the budget under control. He has the budget where the department heads know on a monthly basis where they are. He is here at 7:00 every morning and works until everyone goes home. He has a great work ethic and I recommend that we reappoint him".
 2. **Councilperson Lee Griswold moved for approval of reappointment of Glenn S. Trust as City Manager, pursuant to his employment agreement with the City of Carlin, and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**
- VIII. Review, discussion and possible approval of payments for the period 2/25/09 to 3/11/09, and all matters related thereto. (Action Item)**
1. Councilperson Lincoln Litchfield inquired on 1015800, we have a whole bunch of replacement checks from as far back as 2004.
 2. City Clerk LaDawn Lawson stated these are outstanding checks that have been carried forward that and have not been cashed, noting, "the auditors instructed us that we have to take that amount and put it into the suspense account and any checks that we think are still owing, we had to reissue. So I had to contact the companies to see if our account was up-to-date, if we owed the money we reissued the check. The money will stay in the suspense account until the audit next year. The checks are back to 2002".
 3. Discussion was held on the total reissued.
 4. City Manager Glenn Trust stated a lot of these were City Council checks.
 5. **Vice Mayor Donnetta Skinner moved for approval of payments for the period 2/25/09 to 3/11/09, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried. Councilperson Lincoln Litchfield recused himself from One Stop Auto Parts bill.**
- IX. Review, discussion and possible approval of City Council Meeting Minutes for Regular and**

Special Meetings of the Carlin City Council on 1/5/09, 1/28/09, 2/11/09, 2/19/09 and 2/25/09, and all matters related thereto. (Action Item)

1. **Councilperson Lee Griswold moved for approval of City Council Meeting Minutes for Regular and Special Meetings of the Carlin City Council on 1/5/09 and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried with Councilperson Lincoln Litchfield abstaining.**
2. **Councilperson Lincoln Litchfield moved for approval of City Council Meeting Minutes for Regular and Special Meetings of the Carlin City Council on 1/28/09 and all matters related thereto. Vice Mayor Donnetta Skinner seconded the motion. The motion carried with Councilperson Lee Griswold abstaining.**
3. **Councilperson Lincoln Litchfield moved for approval of City Council Meeting Minutes for Regular and Special Meetings of the Carlin City Council on 2/11/09 and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried with Vice Mayor Donnetta Skinner and Councilperson Lee Griswold abstaining.**
4. **Vice Mayor Donnetta Skinner moved for approval of City Council Meeting Minutes for Regular and Special Meetings of the Carlin City Council on 2/19/09, 2/25/09 and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

X. City Council Members Report. (Non-Action Item)

1. Vice Mayor Donnetta Skinner reported the Senior Center is doing well. She stated they had a talent performance on Friday. She commended Public Works for their work on the cemetery and how proud she is. They have planted flowers and put bricks down for the veterans' ceremony. The fence is painted. The citizens need to be reminded that clean up is the second week in May prior to Memorial Day.
2. Councilperson Lee Griswold had no report.
3. Councilperson David Trujillo reported he commends the crews for the cemetery work. He stated benches are being put at the fishponds and it looks good. He noted he contact Jeff Cromie of Wells Rural Electric and they will partner with the City on the refrigerators and freezers in them and they will pay a \$25.00 bounty on the ones that come in during the Clean Up Week as an incentive. He stated if this works, they would be able to take them all year round.
4. Fred Montes de Oca inquired if the City or individuals will benefit.
5. Councilperson David Trujillo stated he does not know as it is in its initial stages. He noted they have this program in place already.
6. Councilperson Lincoln Litchfield reported he publicly wanted to thank the City Clerks for their assistance, City Manager Glenn Trust and Chief Bauer.
7. Vice Mayor Donnetta Skinner stated there was an article in Wells Rural this week.
8. Mayor Cliff Eklund reported he would be attending the Mayors Conference with the State Legislature. He stated, "I was reading over the ECEDA survey and the same things seem to come up every year. This lack of communication. We don't have a paper here and we use the posting boards. We try to get information out with the water bills. I am open to suggestions on how we can improve that communication. I am just not sure who to get it out. The lady from Eureka will be doing an article on a regular basis and we don't seem to get a lot of press from the Elko Daily Free Press".
9. Lisa Wolf reported the Free Press has agreed to one (1) Carlin story per week.
10. Mayor Cliff Eklund reported, "Any suggestions can be dropped off at the Administration office or talk to any member of the Council. Department Heads can communicate better by attending more of the events, but that is not a total answer".
11. Councilperson Lincoln Litchfield inquired if they could use the website and put something like a "Mayor's Corner".

12. Discussion was held on the idea.
13. Vice Mayor Donnetta Skinner stated there are too many people who don't have internet.
14. Mayor Cliff Eklund stated the TV station is down with a \$4,000 piece of equipment that has to be replaced.

XI. City Clerk's Report. (Non-Action Item)

1. City Clerk LaDawn Lawson had no report.

XII. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust reported he would compliment every one of the department heads starting with City Clerk LaDawn Lawson, Carlos Esparza, Director of Public Works, Chief Bill Bauer and Fire Chief Will Johnston. "I know for a fact, personally, how much time they spend with the public, one on one. I have never seen anyone turned away. We make it a point as a team that the government is open. We may not always agree, but we will listen to any issue. I would echo all of the compliments to all department heads and the employees. One of the reasons I enjoy working here is because of them". He reported the reality is that the stimulus funds are going to added to the funds that are available in the normal channels. He noted some of the projects that need to be addressed. He stated they would attend a meeting with CDBG on the 17th. He stated they are hopeful they may get some grants. Mr. Errecart assures the City that the plans are being drawn for the mechanical portion of the library.

XIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Steve Feasel stated he would like the members to recall the VFW, which 30 years ago had a yellow bus that went through town announcing things. He stated maybe something like that might be worth doing something like that.
2. Discussion was held on a community reader board.
3. Anna Dean states there is someone in Lovelock who does drive through town.
4. Lisa Wolf suggested that the coming events for the month could be published at the beginning of the month and maybe they could incorporate a Mayors Comer in the articles.
5. Sherri Eklund Brown reported she went to Washington to testify on mining and information on HR699, which is very detrimental to the economy and they are opposing it. She reported they hired four (4) more paramedics and the new coordinator will provide training for rural areas. Dale Lotspeich has been appointed Temporary Emergency Planning Director and Rocky Gonzales will be dedicating half time to get a plan, noting they have lost opportunity to get money for ambulance services. She stated there was a gaming revenue error in the budget and Railport will begin construction any day. She stated April 8 would be an open house at the Railport. The planning is underway for the Citizen of the Year.
6. Anna Dean reported that with the elimination of the postal machines in Elko, the bills for the Carlin City would have to be sent out earlier in order to get them back. She stated she is not sure that Carlin would be one-day service. She stated Elko has always been the hub for northeastern Nevada, but citizens need to call Las Vegas. She stated mail will go from Carlin to Elko to Salt Lake and back to Elko and if it is too late to ship it, it will go to Reno to be sorted and sent back here. She stated the machines are not obsolete as the public is being told; they were put in 4-5 years ago.
7. Dennis Johnson reported he is the Carlin representative for Elko Softball Little League. He stated, "I am here to ask for upgrades on the field, a top rail on the safety fence that protects the ballplayers, bleachers and red dirt for the field. City Manager Glenn Trust wanted me to get your approval first before we do this. I already have funding for this".

8. Mayor Cliff Eklund stated he would have to put it on the agenda. He discussed the issue of the foul balls hitting cars.
9. Dennis Johnson inquired if he could get on the agenda for use of the field.
10. Mayor Cliff Eklund stated there was a plan put in place.
11. Vice Mayor Donnetta Skinner stated that he should go to Park & Rec for this.
12. City Manager Glenn Trust stated that Dennis Johnson and Keith Fertig have both approached him and he has suggested they go to the Park & Recreation Board and then sit down and come to some agreement.
13. Mayor Cliff Eklund inquired about the schedule.
14. City Clerk LaDawn Lawson stated she would research that.
15. City Manager Glenn Trust stated the issue is about the use of the ball fields and one that should be solved at a lower level and then brought to the Council.
16. Mayor Cliff Eklund agreed it is a Parks & Recreation issue.
17. Dennis Johnson stated he has talked to Keith Fertig twice about resolving it and they plan to talk about it at the meeting.
18. City Manager Glenn Trust stated, "I think it is unfortunate that adults who are trying to do some good for the youth of Carlin cannot sit down together and amicably find a solution".
19. Fred Montes de Oca inquired about the project with the homes.
20. Mayor Cliff Eklund stated they have not been able to establish communication with NV Developers. He stated they have not returned his call.
21. City Manager Glenn Trust stated the reason they signed the contract as they did was to have some leverage and deadlines. He stated, "Some of those deadlines are approaching and if they don't meet those deadlines, regardless of what their status is, we can move forward with whatever we need to do, either collect our money or take possession. We are not at that point yet. There is a legal process that has to be followed".

XV. Adjournment. (Action Item)
The meeting was adjourned at 8:24 p.m.

APPROVED:

CLIFF EKLUND, MAYOR

ATTES T:

LADAWN LAWSON, CITY CLERK