

CARLIN CITY COUNCIL

CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN CITY HALL  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA

April 8, 2009, 7:00 p.m.

**Call to Order and Roll Call:**

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund  
Vice Mayor Donnetta Skinner  
Councilperson Lee Griswold  
Councilperson Lincoln Litchfield  
Councilperson David Trujillo

Absent:

2. Administrative Staff: City Manager Glenn S. Trust, City Clerk LaDawn Lawson, Carlos Esparza, Director of Public Works, Chief of Police William Bauer  
3. Public Present: Anna Dean, Rick Folkmire, Lloyd Myers, Lisa Wolf, Howard Wright, Sheri Eklund Brown, Jon Gift

**Pledge of Allegiance**

**I. Review, discussion and possible approval of a recommendation from Rick Folkmire to allow persons to dedicate park benches to the memory of family and friends by paying a memorial fee to the City of Carlin, and all matters related thereto. (Action Item)**

1. Rick Folkmire stated, "My wife passed away last year and had her ashes spread in an area she was fond of. I noted they had benches that were memorialized and I thought that would be something nice for Carlin. I approached City Manager Glenn Trust and Carlos Esparza, Director of Public Works and they asked me to make a presentation. I talked to Elko Trophy that is being done in Elko right now. The price for that would be approximately \$50.00 plus tax and it could be a donation. The fee could be negotiable and \$100 would not be too far out of the ballpark. Any proceeds beyond the installation could be used for improvements in the parks, etc. Elko Trophy stated he would give them to us at his cost. I would have to ask more questions about the makeup of the plaque itself".
2. Mayor Cliff Eklund inquired if that would be one plaque per bench.
3. Rick Folkmire responded affirmatively.
4. Mayor Cliff Eklund inquired the donation would include the plaque and the cost of the bench.
5. Rick Folkmire stated the \$100 would be for the cost of the plaque and toward the cost of the bench and installation.
6. Carlos Esparza, Director of Public Works stated the benches they have been building are "close to \$100".
7. Rick Folkmire stated "If it were \$150, that would go toward the benches also. I don't want to get it to the point where people cannot afford it".
8. Councilperson David Trujillo noted they might run out of benches or room at some time.
9. Rick Folkmire explained if they continued to help fund these, more money could be given to the parks.
10. Carlos Esparza, Director of Public Works explained there are a total of 33 benches. "I don't see a problem in the near future. They are 6' long, like the one in front of City Hall".
11. Rick Folkmire stated they look good at the fishpond and he would be agreeable to having one made up as an example.

12. Vice Mayor Donnetta Skinner inquired if the 33 include the ones done for the Eagle project.
  13. Carlos Esparza, Director of Public Works replied, "No and it doesn't include the ones that are there already. We could do this citywide. Part of the 33 we put up at the 10<sup>th</sup> Street on the grass".
  14. Mayor Cliff Eklund suggested they could place a plaque on each side.
  15. Councilperson David Trujillo stated there might be requests for bigger or smaller benches and they would have to have restrictions.
  16. Rick Folkmire agreed all of them should be consistent.
  17. Discussion was held on the width.
  18. Carlos Esparza, Director of Public Works suggested the City could buy the plaques, limiting the number of letters and save sales tax on the purchase. He stated this would give the City control on a standard plaque.
  19. City Manager Glenn Trust stated, "As far as sharing benches, you could designate some benches as full price or portion price".
  20. Mayor Cliff Eklund stated one bench should be \$150, splitting \$100.
  21. Councilperson Lincoln Litchfield stated would it be \$200 for a bench if there were two (2) participants.
  22. City Manager Glenn Trust suggested the motion state they would pay for the plaque and their portion of the bench.
  23. Discussion was held on fees versus donations for these.
  24. City Manager Glenn Trust suggested they vote to pass it with numbers attached to it. He will research it and if it requires a resolution, he will bring that information back.
  25. Mayor Cliff Eklund suggested they pass it and bring it back to the Council.
  26. Councilperson Lee Griswold stated the prices might increase for the plaques. He inquired how it would be attached.
  27. Discussion was held on attachment.
  28. Rick Folkmire stated that Elko Trophy would have to be involved for this decision. He stated, "One of the things that Carlos Esparza, Director of Public Works suggested was this might provide some ownership to the facilities at the parks and deter some of the vandalism".
  29. **Councilperson Lincoln Litchfield moved for approval of a recommendation from Rick Folkmire to allow persons to dedicate park benches to the memory of family and friends by paying a memorial fee to the City of Carlin, and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried.**
- II. Discussion and possible approval of request by Jon Gift for the lights to remain on, if needed, past 10:00 pm at the upcoming Icebreaker Tournament on April 16, 17 and 18, and all matters related thereto. (Action Item)**
1. Mayor Cliff Eklund stated, "This comes before the Council every year and every year it is approved. We have a large amount of baseball teams coming in for that tournament. It is very difficult for them to conclude the tournament at 10:00 p.m."
  2. **Councilperson Lincoln Litchfield moved to approval of request by Jon Gift for the lights to remain on, if needed, past 10:00 pm at the upcoming Icebreaker Tournament on April 16, 17 and 18, and all matters related thereto. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**
- III. Review, discussion and possible approval of the Fiscal Year 2009/2010 Tentative Budget for the City of Carlin to be submitted to the Nevada Department of Taxation, and all matters related thereto. (Action Item)**
1. Mayor Cliff Eklund stated this is a required process for the tentative budget that it has to be submitted by May.
  2. City Manager Glenn Trust reported, "This is just a filing copy of the Tentative Budget that we have worked on for the past two (2) months. On May 4, we will hold the public meeting

and that copy will be sent to the state. The final budget is due by the end of June". He reviewed the transmittal letter, one (1) debt service fund, twelve (12) governmental funds, and two (2) proprietary funds. He explained the budget doesn't differ from the last week budget session. He explained Page 2 summarizes the revenues and expenditures, noting the budget eliminates the operating deficit the City had been showing. The budget does not include possible land sales, which will be presented to the Council, as these become a possible reality.

3. Lisa Wolf inquired about the expenditures.
4. **Vice Mayor Donnetta Skinner moved for approval of the Fiscal Year 2009/2010 Tentative Budget for the City of Carlin to be submitted to the Nevada Department of Taxation, and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

**IV. Review, discussion and possible approval of a resolution designating an authorized representative to sign grant applications for the Carlin Open Door Senior Citizens Center, and all matters related thereto. (Action Item)**

1. Mayor Cliff Eklund explained the Senior Center operates and is dependent upon grants. He stated the Council needs to designate someone to sign for the grants.
2. Councilperson David Trujillo inquired about the number of grants to be written in the year.
3. City Manager Glenn Trust stated they have written quite a few, but the funding is not available until 2009.
4. Discussion was held on who writes the grants.
5. Councilperson David Trujillo inquired about the procedure.
6. City Manager Glenn Trust explained NDOT requires an authorized person. He noted that he, Carlos Esparza and Darla Hoadley have all written federal grants.
7. Discussion was held on the preparation and who reviews the grant before it is submitted.
8. City Manager Glenn Trust replied that he does.
9. **Vice Mayor Donnetta Skinner moved for approval of a resolution designating City Manager Glenn Trust to sign grant applications for the Carlin Open Door Senior Citizens Center, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**

**V. Review, discussion and possible approval of the employee medical benefits plan recommended by Nevada League of Cities effective July 1, 2009, and all matters related thereto. (Action Item)**

1. City Manager Glenn Trust explained, "They want to change from Hometown Health to St. Mary's, as they came in as the low bidder. However, this will be a 7% increase. Some of the bigger cities will actually see a decrease, but the smaller cities an increase. They have separated out the cities into a group. Cities of 50 employees or less have their own group. They need to know from all the cities in the League".
2. Mayor Cliff Eklund inquired if the benefits are changed.
3. City Manager Glenn Trust stated there probably would be, but the deductible would be \$250 and other coverage would be comparable. He stated, "There was discussion about some who wanted to leave and at one point, one has a Home Health Savings Plan. I think we need to preserve the League's POOL, because if Carlin went out on their own, you would see the 17% increase".
4. **Councilperson Lincoln Litchfield moved for approval of the employee medical benefits plan recommended by Nevada League of Cities effective July 1, 2009, and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried.**

**VI. Review, discussion and possible approval of payments for the period 3/26/09 to 4/08/09, and**

**all matters related thereto. (Action Item)**

1. Councilperson David Trujillo inquired about the \$14,166.
2. City Manager Glenn Trust reported the actual amount for the audit is \$45,000.
3. Councilperson David Trujillo inquired about the panels for George Goddard.
4. City Manager Glenn Trust explained it was for corral panels at the Equestrian Park, noting it has been outstanding for a couple of years as George Goddard loaned the money. The grant money was received for the cost and he was paid.
5. Councilperson David Trujillo inquired about Project C.
6. Mayor Cliff Eklund explained that was the concession stand.
7. Vice Mayor Donnetta Skinner stated they have waited for two (2) years.
8. **Vice Mayor Donnetta Skinner moved for approval of payments for the period 3/26/09 to 4/08/09, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried. Councilperson Lincoln Litchfield recused himself from One Stop Auto Parts.**

**VII. Review, discussion and possible approval of City Council Meeting Minutes for the Regular Meeting of the Carlin City Council on 3/11/09. (Action Item)**

1. Vice Mayor Donnetta Skinner pointed out an error on Page 4 VIII. 2 to eliminate "for the".
2. **Councilperson Lee Griswold moved for approval of City Council Meeting Minutes for the Regular Meeting of the Carlin City Council on 3/11/09 and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

**VIII. City Council Members Report. (Non-Action Item)**

1. Councilperson David Trujillo reported he received two (2) calls on how the new barriers at the school are.
2. Carlos Esparza, Director of Public Works stated the City has done their part.
3. Chief Bauer stated they have received positive feedback He explained the signs that would be installed and the double lines. He noted they have just been stopping people to draw people's attention to the signs and to cooperate. He stated it has been working well.
4. Councilperson Lincoln Litchfield discussed the students using the crosswalks. He reported there has been some paintballing that the previous Council mentioned putting a fence around an area for paintballing.
5. Vice Mayor Donnetta Skinner reported the new ambulance has arrived. The Senior Center held its board meeting with Mayor Cliff Eklund and City Manager Glenn Trust attending. She noted some events that have been held. She commented on the cemetery and the work done by Public Works.
6. Councilperson Lee Griswold reported Public Works has worked out a system to keep the alleys looking better. He stated they want this to be organized so it will be ongoing.
7. Mayor Cliff Eklund reported the Governor will be in Carlin on June 13 to present the Citizen of the Year Award. He and City Manager Glenn Trust will attend the POOL/PACT meeting in Reno on April 29.

**IX. City Clerk's Report. (Non-Action Item)**

1. City Clerk LaDawn Lawson had no report
2. Carlos Esparza, Director of Public Works reported on painting of the shed, hauling asphalt to the fishpond and park by Jones Field.
3. Chief Bauer reported they are finishing up the grants.

**X. City Manager's Report (Non-Action Item)**

1. City Manager Glenn Trust had no report.

**XI. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. Jon Gift stated there is a new youth group, Natures Gift, an outreach program that will do landscaping and projects around the City. He wants to get the youth involved in community projects to build self-esteem and pride.
2. Mayor Cliff Eklund stated there are panels at the Equestrian Park that they could be involved in.
3. Jon Gift noted the old Senior Center is being used for storage of the Christmas Village and wondered if two ConX at the park could be separated to use for storage. He stated the old Senior Center could be used for youth groups, art programs, or for a museum.
4. Vice Mayor Donnetta Skinner explained the Senior Center was condemned at one time due to safety.
5. City Clerk LaDawn Lawson stated the floor would not hold any weight and the roof was not safe.
6. Vice Mayor Donnetta Skinner stated it would be expensive and they could look into a grant to restore it. She explained it was a historical site, but not registered.
7. Jon Gift suggested they look into it.
8. City Manager Glenn Trust stated he had discussed it with the City Engineer and they had put it on hold until they have funds. He stated if it can be corrected by donations of local labor, they might look into that.
9. Sherri Eklund Brown stated she has facilitated grants for historical buildings, but grants have to be submitted this week.
10. Discussion was held on the grants.
11. Sherri Eklund Brown reported Mayor Cliff Eklund participated in the groundbreaking for the Rail Port. She explained the entities that were present. She discussed the attendance and its success. She reported on the suggestion by Chief Bauer and noted the Courthouse will be a secure with all entrances to be closed, except one. Carlin youth with JDC are looking for projects.
12. Mayor Cliff Eklund inquired about the budget.
13. Sherri Eklund Brown reported they have been conservative and not hiring a lot of employees. She stated the capital projects have been demanding. She noted they ended up with \$95,000 over what they projected. She does not know where the surplus is going to be allocated.
14. Mayor Cliff Eklund stated they have extended the water line across 766 and up to the property where the Casino Truck Stop is going to be. They cannot go any farther and the sewer line has to be extended, but cannot until the road is extended.
15. Discussion was held on the sewer and water and the land development.
16. Sherri Eklund Brown inquired if the \$50,000 has been substantiated.
17. Mayor Cliff Eklund replied affirmatively.
18. Discussion was also held on the request for the \$50,000 that was sent to Cash Minor, but has not been addressed.
19. City Manager Glenn Trust stated he had followed Mr. Minor's directions, but he responded that the checks are being processed by RTC, but they have not received the final \$50,000.
20. Discussion was held on the funds Carlin has requested.
21. Mayor Cliff Eklund stated of the three amounts requested, they have received only one.
22. Sherri Eklund Brown stated she will follow-up on this.

**XV. Adjournment. (Action Item)  
The meeting was adjourned at 8:00 p.m.**

**APPROVED:**

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**CLIFF EKLUND, MAYOR**

**ATTES T:**

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**LADAWN LAWSON, CITY CLERK**