

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
SPECIAL MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA

April 1, 2009, 5:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 5:10 p.m.

1. Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Absent: Councilperson David Trujillo
2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson. Public Works Director Carlos Esparza
3. Public Present: Teri Feasel, Anna Dean

PLEDGE OF ALLEGIANCE

I. Discussion and review of the proposed tentative budget to be submitted to the Department of Taxation as part of the Fiscal Year 2009-2010 budget and discussion with and briefing to City Council regarding the status of the budget preparation. (Non-Action)

1. City Manager Glenn Trust stated, "There may be participation as we move forward. We have to have the Tentative Budget to the state by the 15th of April and it has to be approved in full session of the City Council, signed by all of the members. It is important we get it resolved now and make any changes as you request". The first page shows a change from \$2.4 million in the Opening Fund Balance, the sewer line and the water reservoir cover augmentation; it will be approximately \$2,031,996 to start the year with. Tax Ad Valorem was down previously at about \$28,000 and the revised property tax abatement from the state shows it is up about \$11,000 in the projections. Licenses and Permits are estimates based on current experience. Intergovernmental Revenue, 10-33-110, the original projections was \$1.4 million; the final projection last week showed \$1.4 million with a memo that said they anticipate sales tax revenue to decline in the state in the next 12 months by about 10%. He stated, "It seemed prudent, although we are holding our own, to estimate a 10% reduction in that, so the revenue projection is \$1,308,994 million. I draw your attention to the first two (2) columns, in 2006-07 we had \$1.5 million, 2007-8 \$1.4 million, we are on track to hit \$1.3 million. I think that is a safe number, if it is higher than that, we can always augment the budget. If it does hit that 10% reduction, we have already taken care of that. That is the first major issue". Charges for Service are projected from current figures. Other Revenue, 10-36-900 Misc. Other Revenue was \$2000 budgeted; this year it is \$46,000. He noted he is not even sure where that revenue came from.
2. Mayor Cliff Eklund inquired if that is due to a change in the accounting process.
3. City Manager Glenn Trust stated, "It may be, but we have accounted for all the revenue".
4. Councilperson Lincoln Litchfield inquired about 10-34-300 and sending out fire crews for fires.
5. City Manager Glenn Trust reported, "If it happens, it happens. It is not a large number. Typically we take in some money and pay it back to the fire crews. It is almost a wash. If you want me to go through all the departments, I can, but this is a repeat of what you have seen. When we ran our revenue projections in the initial pass at the budget, the expenses

- were about \$167,000 than the revenues, which meant we had to fine-tune it. The budget you have in front of you is balanced; there is no expense greater than the operating revenue is. How we arrived at balancing the budget, one of the things we took out in the first pass was a cost of living increase budgeted in, a 3% cost of living. Grade step raises are still there. In the consumer price index is actually below where it was for the past year. The cost of living increase is not a guarantee. That is how we balanced the budget”.
6. Mayor Cliff Eklund cautioned they have to be very careful with this year’s budget. He noted other municipalities got a balanced budget based on the projections from the state last year and those revenues did not come in. They are in trouble”.
 7. City Manager Glenn Trust stated, “If it is better than expected, we can always augment the budget. We are not allowed by law to overspend”.
 8. Councilperson Lincoln Litchfield inquired about the figures in 10-60-110.
 9. City Manager Glenn Trust stated, “With the increase in the utility fee, the Utility Fund is actually breaking even and with a 3% increase in July this year, we could move a person over to the utility fund side of Public Works and take them out of Streets”. He explained the employees in each of the departments in Public Works.
 10. Discussion was held on the audit.
 11. City Manager Glenn Trust explained there is not enough money in the General Fund for the two (2) extra employees and by moving them to the Utility Fund, which represents approximately 1/3 of the Capital Reserve.
 12. Mayor Cliff Eklund inquired if they are going to be going “backwards”.
 13. City Manager Glenn Trust stated, “No. With the rate increases, we now have enough to cover those employees”.
 14. Mayor Cliff Eklund stated the rate increases were put in for capital improvement of the water and sewer. He stated there is a lot of work that has to be done on the lines.
 15. Teri Feasel inquired if there is a certain dollar amount in the Water and Sewer Funds for projects in the ordinance.
 16. Discussion was held on the rates.
 17. Teri Feasel explained, “A long time ago, it was supposed to be \$1.00 that was to go into capital improvements from the utility bill every month and that never did happen. I was under the impression that \$1-\$2 was to go to capital improvements”.
 18. City Clerk LaDawn Lawson stated they got rid of that fee and raised the rates a couple of year ago.
 19. City Manager Glenn Trust stated the resolution raising the rates in July does not mention that. “This was done with the intent of balancing the budget and putting the staff that in reality works on all Public Works”.
 20. Mayor Cliff Eklund stated by law the Utility Fund has to be a balanced fund. He inquired about the wage or step increases each year going to be greater than the 3% increase in the annual funding.
 21. City Manager Glenn Trust replied negatively, stating the 3% increase “more than covers putting staff there. The 3% covers operating expenses, capital improvement, materials and supplies, a lot of things. The three (3) persons are just a part of that”.
 22. Carlos Esparza, Director of Public Works stated, “As far as the capital improvements, we have made allowances for that in our capital improvement plan for water and sewer”.
 23. Mayor Cliff Eklund stated his concern is, “We finally got this fund where it is legal and we are going to transfer people into the Utility Fund and we are going to have to go back and raise rates again”.
 24. City Manager Glenn Trust stated the rates have already been raised at 3% for five (5) consecutive years.
 25. Mayor Cliff Eklund stated if the wages and benefits are going to be paid from this fund, “I don’t want to go back and tell the people”.

26. City Manager Glenn Trust discussed the balancing of the budget and they could cover this in the next year if necessary. He stated, "There are other decisions that can be made if we get to that point". The 3% raises will more than cover the expenses next year. He explained the alternatives they could take.
27. Mayor Cliff Eklund stated, "I would not be in favor of raising rates if we are just covering people".
28. Teri Feasel stated, "You had people being paid out of the Streets that actually worked in the Water and Sewer. When I was down there, I was paid out of Sewer. Most of the work that went on at that time was water and sewer. For years, the Street Department has been saddled with those wages, even though that is not where the work was per man hours".
29. Carlos Esparza, Director of Public Works explained there are two (2) water operators paid out of Streets.
30. Councilperson Lee Griswold stated at one time they raised the rates with \$3 to be in a cumulative fund and "it fell through the cracks".
31. City Manager Glenn Trust replied, "Currently, we do have a Reserve Fund of about \$800,000, but we are mandated by law to maintain that reserve for catastrophic".
32. Discussion was held on the fund.
33. City Manager Glenn Trust stated he would maintain a balanced budget, stating, "I am not going to submit budgets to you that are not balanced. If you direct me otherwise, that is one thing. We think it is fair and equitable and in reality they have been working in Water and Sewer anyway. That fund is now balanced and self-sufficient".
34. Mayor Cliff Eklund inquired how many would be in Water and Sewer.
35. City Manager Glenn Trust stated, "Six (6). Water and Sewer also includes landfill expense".
36. Discussion was held on holding a recess for the Planning Commission.
37. City Manager Glenn Trust stated, "Our goal here is to have the money to buy them. If we set some money aside each year toward which option we choose to buy them, we have the cash available".
38. Discussion was held on the age of the vehicles.
39. City Manager Glenn Trust reiterated everyone participated in the cuts. Other Expenses, Total Fund Revenue of \$3,912,000 is not actual revenue, so the total fund balance is actually about \$1,880,000. The expenses are \$1,879,000, so the City is within a couple of thousand dollars of being "right on in the General Fund". He noted there are two (2) Park & Recreation Funds, one for events funded by a transfer from the General Fund and whatever revenue they take in. Loss Control Excellence shows 3,750 is going away, because in the budget there is a transfer to the Grants Fund to offset that. Equestrian Fund by the end of the year should be even, based on grant monies. Meter Fund is self-sustaining, but always in a state of flux and should be approximately \$19,000 at the end of the year. Park & Recreation, Page 13, by the end of the year projections should be \$390,000 balance. He stated they need to find ways to spend that money and are limited on where it can be spent, civic center improvements and things related to that, which comes from the room tax. He noted the lodging tax for the previous year and a half has had a lot of revenue going into the fund, but it will go down significantly next year because of the rewritten, redrafted lodging tax ordinance done primarily to defend it. They are projecting \$40,000 in revenue versus \$134,000 last year. Capital Projects Fund is the fund to be set aside as a savings fund, a plan ahead fund for various projects approved by the Council. Debt Service Fund with long term and medium term debt financing various pieces of equipment, water line to the Fire Science Academy, Senior Center loan funded exclusively by transfer from the General Fund. Utility Fund Revenues are conservative to make sure they are balanced next year, not using the full 3% projection. 50-30-100 should be about \$320,000 instead of the budgeted \$290,000. He discussed the Utility Fund stays balanced with those revenues and expenditures. The water, sewer and landfill fees are the largest amounts and a fairly significant amount of interest, about \$15,000 a year.

40. Mayor Cliff Eklund stated landfill fees are basically paid out again.
41. City Manager Glenn Trust stated, "Landfill expense is projected at \$75,000 and revenue at \$175,000. There is an operating expense every year with the aging pipes and capital improvement maintenance issue. Staff numbers in Sewer and Water have been increased to offset the reduction in staff numbers in the Streets Fund. Even doing that, at the end of the year, the total revenues projected from fees is at \$1,549,000, total expenditure projection is \$791,000. We are serious about getting those capital improvements in place. We have numerous things that need to be done for improvement. The revenue stream should not fluctuate very much".
42. Mayor Cliff Eklund stated that they will have to build a water tank if the housing project goes through.
43. City Manager Glenn Trust stated they should also consider an additional pump and station to provide backup in the event of the one going down, which City Engineer Tom Ballew is concerned about.
44. Discussion was held on the serious situation this would create.
45. City Manager Glenn Trust stated, "That is on the drawing board right now".
46. Councilperson David Trujillo stated if the housing project had gone through, they would be "building it right now"..
47. Mayor Cliff Eklund stated "There was never an agreement in place. The tank was under consideration until 8 months ago when the state stepped in and said we don't have enough water for the development".
48. City Manager Glenn Trust reported the Administrative Assessment Fund are the fees that come back from the Court into a fund set by law, but basically set aside in a fund for the court to use within a two-year limit. Any funds not expended then revert to the General Fund. He noted, "We have a number of enhancements that the judge has proposed that would be beneficial to Carlin on many levels. One of the things we would like to do is the judge using the Administrative Assessment Funds to put in a videoconferencing system in the courthouse". He noted Chief Bauer is in favor of this. "Right now, prosecuting a DUI case, we really do not do this in the City because of the expert witness fees we would have to pay. By the time we would do that, we would lose money on every case. With the videoconferencing capability, we get expert witnesses on the screen and this is an acceptable form of testimony. We could really reduce the expense to the City from that".
49. Discussion was held on the requests made by Teri Feasel in the past and who noted she added some estimates for items not included and courtroom configurations/camera angles.
50. Teri Feasel stated that a lot of the expense has already been done, but the City's part would be approximately \$10,000. She discussed the change in the law due to a recent ruling by the Supreme Court. She noted the expense for participants coming to a rural area are detrimental to the cases. She stated they do have the money available.
51. City Manager Glenn Trust reported the fund, by the end of the year will have \$19,739. and the court building fund will have \$25,000.
52. Teri Feasel stated that an audit coming up would save them \$5,000.
53. City Manager Glenn Trust stated Chief Johnston was asking questions about the line.
54. Teri Feasel noted it does require a T-1 line.

THE MEETING WAS RECESSED AT 6:00 P.M. AND RECONVENED AT 6:11 P.M. WITH ALL MEMBERS PRESENT THROUGH A ROLL CALL.

55. City Manager Glenn Trust restated the funds for the Administrative Assessment Fund are those taken in by court fines and fees that are dedicated to the court's use with statutory time limits. His suggestion is to budget it for the videoconferencing now.
56. Councilperson Lincoln Litchfield inquired if the City is losing any money currently because there is no system in place right now.

57. Chief Bill Bauer reported, "Two (2) years ago, the City repealed its DUI statute in response to the court decision that everybody that testified had to be subject to cross examination, which also meant the experts. We were flying people up here and the costs were astronomical. On top of that, we had to pay the City attorney for case preparation and court preparation. With the advent of the teleconferencing system, we have since gone to Washoe Crime Lab and they are doing all of the blood alcohol at a considerable savings. They still had the expenses of travel here and right now, the DA is covering all costs for County taxes and they are reaping all of the benefit. Carlin has received '\$0' for DUI prosecution. If we could do this, the Board could reinstitute that statute and we could then get the City Attorney, but now all that we would have to do is accept a videoconference, get their experts to testify and those costs would go down. That would be the best case scenario".
58. City Manager Glenn Trust reported on page 20, Cemetery Care Fund. He stated this is a perpetual care fund, mandated by law and money only designated for the cemetery. He stated the only money that is taken out is for improvement. The opening balance was \$77,848. They had budgeted \$30,000 in capital outlay, but it has not been spent. He noted Public Works has made improvements, but a minimal expense to the City. Based on current revenue, they will budget \$85,319 this year, as well as \$20,000 in capital outlay.
59. Discussion was held on the sprinkler system.
60. Carlos Esparza, Director of Public Works stated he would like to look at a sidewalk for the entryway.
61. Vice Mayor Donnetta Skinner expressed interest in putting in curb and gutter along each of the roads.
62. Mayor Cliff Eklund stated he noted there are no wages or labor.
63. City Manager Glenn Trust explained that Henry Johnston is paid out of Health and Sanitation in the General Fund and he does other services for the City. He reported the Senior Center Fund Opening Balance is \$97,019 is a negative number. He noted they have transferred money into the fund, \$140,000. He stated, "My concern with the fund is the only area of the City that really relies on grant money for funding and a lot of the operational expenses are paid by grant money and that money has fallen this year. It may fall again next year. If, at the end of next year, if we end up in the hole, it is because we didn't get the projected revenue. We would have to transfer from the General Fund to offset it. It is not really a money-making situation for the City".
64. Discussion was held on the grants.
65. Vice Mayor Donnetta Skinner stated they don't need to be in the hole.
66. City Manager Glenn Trust stated they are getting the grant money from the ones they applied for, but the grants have been reduced. He stated, "It is the one entity in the City that gives me more concerns, but because of the revenue being very uncertain, I worry about the funding there more than from anywhere else. If it does not come through, we are in the hole". He stated he has a grant on his desk prepared by Darla Hoadley for "about \$91,000" and he has to put a resolution on it before presenting it at the next meeting.
67. Councilperson Lincoln Litchfield inquired what happens to the Center if all of the grants 'go away'.
68. City Manager Glenn Trust stated the Council would have to decide how to operate it. He discussed the tight budget between expenses and revenue for the upcoming year. He stated, "If that money is not there, it has to be made up by transfers from the General Fund. The reason it is in the hole is because those transfers were not made each year. Let me be frank, if the grant money dries up all together, we will get back to you for guidance and direction". He reported the Unemployment Liability Fund is one of the enterprise funds, set aside by law and they had a deficit opening balance of \$4,054 and we transferred \$8,000 to make it a positive balance. He stated the key goal was to keep everyone employed. He noted these figures discussed would now be transposed into the official forms.
69. Mayor Cliff Eklund thanked the Department Heads for their work in getting this done.

70. City Manager Glenn Trust addressed putting money aside for capital improvements. He stated, "Last time, we prioritized the projects, prepare for future revenue and have a plan for the expenditure of City funds. One of the things that became obvious is that was not a plan for expending money for capital improvements. There were a lot of projects in various stages and no consolidated plan for carrying them out. Since we last met, the last four bullets are the recommendations. The first thing is that \$10% of the Opening Fund Balance be dedicated to capital projects and improvements. That does not mean to be spent, to be set aside for funding. With a \$2 million Opening Fund Balance, or \$200,000 to be set aside, but once that is taken out, it means that opening balance will be \$1.8. The next step is to rebuild that Opening Balance to \$2 million. I believe we are being conservative and we will do that probably by midway of next year. We are then even. At this time next year, we would come back and ask the Council to take that percentage out. We will then again build it back up to \$2 million. Our intent is to have a strategy; to us the strategy that seems appropriate is to designate a percentage of your capital reserve as a set aside, not as an expense, and then rebuild the fund that it came out of. We then have the latitude to do the same thing in the next year. By doing that self-sustaining, we moving progressively to building a capital improvements fund in a savings account for the future. The excess revenues in 2009/10 will be used to return the Opening Balance to its original level. Any excess after that should be allocated to the Capital Projects funds in accordance with approval and direction of the Council. Say, next year, we don't just get back to \$2 million, it could be \$2.3. We will come back to you for a budget augmentation for that \$300,000 and decide how you want to spend it. We can either put it aside for other capital projects or spend it on a project. That is where we suggest that we start with the 10% of the \$2 million".
71. Vice Mayor Donnetta Skinner stated it was a good idea.
72. Mayor Cliff Eklund agreed.
73. City Manager Glenn Trust reported the operating expenses would be covered by the operating revenue. Priority One is the roof over the reservoir. "We want to pay for that out of this year's funding and Carlos Esparza, Director of Public Works has an engineering plan for this. We do have a reduced cost estimate on new radios and if they are bought in bulk, the City could get all they need for about \$85,000".
74. Vice Mayor Donnetta Skinner inquired if everyone has to have one of these radios.
75. Councilperson Lee Griswold reiterated the question.
76. Chief Will Johnston stated, "It is a safety issue".
77. Discussion was held on the safety and who should have radios.
78. Chief Will Johnston stated "For anyone on the scene. The P25 is not compatible".
79. Chief Bauer stated, "A group of people that all have the same frequency radio, they can talk, however, as I read 225, it is an unfunded mandate, but the problem is not that we can talk, it is that we are not allowed to talk. There will no longer be analog radio available; it has to go to digital. We would basically be running an outlaw radio system and the Fes aren't going to allow us to do that. That is only for public safety; Public Works can still do that so they could actually communicate with us. Dispatch won't be listening to anything that is not digitized. We will not be able to license. That is where we are stuck".
80. Discussion was held on the changes in 2011 and 2013 and the two-phase process.
81. Chief Bauer stated the P25 radios could be converted to digital.
82. Councilperson Lee Griswold inquired about the estimated cost.
83. Chief Bauer stated it would be the cost of the changeover.
84. Chief Johnston stated, "It is just a matter of reprogramming".
85. Mayor Cliff Eklund inquired about the number of radios.
86. Chief Bauer replied, "44 hand held radios and 25 mobile".
87. Councilperson Lincoln Litchfield inquired about the technology.
88. Discussion was held on the cost and possible reduction.

89. City Manager Glenn Trust stated he believes that the cost will not reduce as it is a federal mandate and everyone will want to comply, noting the price might even rise.
90. Mayor Cliff Eklund remarked on the limited market.
91. Chief Will Johnston stated, "By putting this in the budget as a capital improvement, we know it is coming. If we start putting the money aside now, we will be ready when it comes. All of the paging system is going away, because they do not make digital pagers".
92. City Manager Glenn Trust reported on the quote is significantly less than the original estimate. He stated their suggestion is setting aside \$30,000.
93. Councilperson David Trujillo stated they use digital radios on a daily basis at the mine; they can be switched to a different channel and have a scan feature. He stated, "That is a safety aspect, if they are not able to communicate as they need to".
94. City Manager Glenn Trust stated, "I am as frustrated as you are. The reality is that in 2-3 years when that conversion happens, we won't be able to talk to central dispatch, receive radio calls. If we run our own radio system in the City, we will be doing it on an outlaw basis, which may or may not be an issue for the City. I think even more critical is that we would be cut from communication from law enforcement, public safety, fire department, ambulance, central dispatch, state patrol; we are now out of communication with all of them, except for the telephone. I don't like to be boxed into a corner, but in this case the federal government has said it and they aren't giving us the money to do it. How much do you want to put aside".
95. Councilperson David Trujillo stated it is something they have to do.
96. Councilperson Lee Griswold stated, "We don't have a lot of choice".
97. Chief Johnston stated he is totally against the whole system.
98. Discussion was held on the \$30,000.
99. City Manager Glenn Trust stated the current method is archaic for the sewer system, a health hazard and installation. He noted they would be upgrading the technology to eliminate the health hazard for the employees and the sanitation for the community. He has \$250,000 for the project, which would include engineering.
100. Discussion was held on the equipment cost of \$90,000.
101. City Manager Glenn Trust noted out of the budget augmentation there might be some funding for it, as well as adding to it in the next year.
102. Discussion was held on the fund being in an interest bearing account.
103. City Manager Glenn Trust stated, "Once the 10% is replenished, they can be expanded. We are proposing \$20,000. Street repairs would be \$72,000 and does not even cover a block. It is the largest amount we would commit next year. At some point, we are going to have to make a decision on streets within the City, whether financing street repair or some other solution. Carlos Esparza, Director of Public Works has a maintenance and repair plan for the streets".
104. Councilperson Lincoln Litchfield inquired if that includes streets in Urban Town.
105. Carlos Esparza, Director of Public Works stated there is only one street, the rest are privately owned.
106. City Manager Glenn Trust reported the cost estimate for the firehouse is reasonable, based on numbers from the City Engineer. He stated they do not know the exact cost.
107. Mayor Cliff Eklund inquired if this were to include the building down at Public Works
108. City Manager Glenn Trust stated that it is not factored in.
109. Mayor Cliff Eklund stated it was an option as they had another building that was in play and the Council at the time recommended that they wait to see if it was to come back into play.
110. Chief Johnston stated it is a structural item, no insulation. He noted it is an option and would save some money.
111. City Manager Glenn Trust stated one of the largest expenses to the estimate from the Engineer is the concrete expense, because of the heavy equipment that would sit on the pad.

112. Mayor Cliff Eklund stated, "This will be the third year that the Council has voted to put money aside".
113. City Manager Glenn Trust stated the money has been put aside. "We are going to put it in a separate capital improvements projects revenue line where it can actually accumulate and grow over the years. The problem is when you put it in an expense line, it does not get spent and the next year \$25,000 is budgeted again. Only a revenue line can grow".
114. Mayor Cliff Eklund stated they have voted on it for the past two years.
115. City Manager Glenn Trust reported \$15,000 of the \$25,000 that was put aside; he has taken from Capital Outlay expense and transferred it to the Capital Projects Fund Fire Department. "That \$15,000 will be there plus whatever we budget into it for next year, so it will start to grow. The way it was before is that it was always an expense line". Police vehicle and Fire light vehicle rotation can be combined for discussion. He noted, "We need to establish the policy of replacement and by establishing a rotation fund, every 2-3 years we can replace the oldest vehicles and keep this fund going as a perpetual fund. It will save us interest charges and financing every time. He noted the fire engine is actually \$250,000 and although they may never have the full amount, they might have a down-payment for it".
116. Mayor Cliff Eklund stated they might be able to use the proceeds from the sale of the ambulance.
117. City Manager Glenn Trust discussed the fact they would have to go back and evaluate the number of vehicles were maintained. He noted they are paying insurance on vehicles that have minimal use.
118. Councilperson Lincoln Litchfield inquired about the ambulance.
119. Vice Mayor Donnetta Skinner stated, "It's on its way".
120. Chief Johnston stated it would be here "tomorrow or the next day".
121. City Manager Glenn Trust reported there is a grant that will be submitted for the new van for the Senior Center. "We still think it is important to put some money away for vehicle maintenance and replacement, because again, it is one of those entities that is relying on grants for everything and if at some point there is not a grant available. It gets used regularly every day. This my pet project, but I think it is important we upgrade the server at the City and be able to link all of the departments into one server that we can segment. We are very paper intensive and if we do this right, we can save some money". He discussed the maintenance building, transfer switch.
122. Chief Johnston stated the bathrooms are not ADA compliant.
123. City Manager Glenn Trust stated he is not happy about the ADA access into the Administration building. "We need to, on a regular basis, have a program of spending money here and there to move forward. Without any changes or recommendations, I will submit this back to you next week in the official format as our Capital Projects".
124. Mayor Cliff Eklund stated it looks good to him.
125. Councilperson Lincoln Litchfield agreed.

II. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. City Manager Glenn Trust stated the dirt work and foundation for the library will be put out to bid on Monday.

III. Adjournment. (Action Item) The meeting was adjourned the meeting at 7:09 p.m.

APPROVED:

CLIFF EKLUND, MAYOR

ATTEST:

LADAWN LAWSON, CITY CLERK