

CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN CITY HALL  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA  
July 14, 2010, 7:00 p.m.

**Call to Order and Roll Call:**

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund  
Vice Mayor Donnetta Skinner  
Councilperson Lee Griswold  
Councilperson Lincoln Litchfield  
Councilperson David Trujillo

Absent:

2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Public Works Director Carlos Esparza, Police Chief William Bauer,  
3. Public Present: Steve Feasel, Deacon Craig LaGier, Timothy G. Kay, Ken McCullough, Ellen Meshefski, Marie Carpenter, Sheri Eklund Brown, Teri Feasel, Tammy Harrison, A.B. Simpkins, C. R. Kendrick, Howard R. Wright, Lisa J. Wolf, Fred Montes de Oca, Pam Borda, Jill Tingy, Kevin Melcher

**Pledge of Allegiance**

**I. Review and discussion of the Carlin Community Assessment presented by the Elko County Economic Diversification Authority and possible acceptance of the Community Assessment and establishment of priorities for community involvement, and all related matters. (Action Item)**

1. Pam Borda, ECEDA, reported the final report is being presented and expressed her appreciation for the input they received. She stated they would set priorities and recommendations. She read from the Executive Summary Overview: *Small communities, like small businesses, constantly face new challenges. Nationally recognized research demonstrates that small towns, no matter where they are located or what their size, can survive, even when times are tough and answers don't come easily. That same research shows that leadership is more important today than any other factor impacting the survival of small towns. But leadership is only important if it happens at the grassroots, in the small towns where people live and work, where local leaders accept the challenge to assume responsibility for their own community's destiny. ¶Through the community assessment, Carlin's leaders are doing just that, accepting the challenge to assume responsibility for their own community's destiny. The Community assessment is a valuable tool for the City of Carlin, its citizens and ECEDA. It sets the foundation for how we move forward together. With recommendations to solve Carlin's issues and challenges, the City Council has the ability to set priorities, empower and enlist the help of volunteers and mutually agree on the assistance that ECEDA can provide. The assessment serves as input to other projects to come such as updating the master plan. ¶With implementation of the assessment recommendations, Carlin will be moving toward a successful, healthy community that is growing and thriving. ¶Included as appendix A are the 20 Clues to Rural Community Survival produced by the Heartland Center for Leadership Development. Carlin can use these clues to rate itself now as well as to monitor the progress implementing recommendations in the assessment. She also read from Recommendations: Economists say if a community isn't growing, it's dying. Carlin is at a crossroad between slowly dying and a healthy, vibrant community. Carlin has an extremely*

*limited tax base to fund local government, which is woefully inadequate to maintain and provide basic service. Carlin must grow and increase the tax base in order to be a healthy vibrant community. The City Council will need to make decisions based on the longterm economic impact to the community. The Council will need to ask these questions when capital improvement or projects are presented: Does it have the potential to produce more revenue for the City?, What is the ongoing cost versus the upfront cost?, What is the overall economic impact? ¶Carlin should be an advocate for itself and needs more citizens willing to be involved. It would be beneficial if Carlin had representation on the County Commission, School Board and other countywide organizations. ¶Issues and problems cited in the listening sessions cannot be resolved by a single source. The City is not capable of, nor should they try to deal with all of the findings in this report. We, the City and its citizens all have responsibilities for the wellbeing of Carlin. We must all work together if we are going to make a difference and put Carlin on a path of health and wellbeing.*

2. Jill Tingy reported the listening sessions defined seven (7) major problems were beautification, infrastructure, housing, marketing and events, business development, public facilities and youth. She described some of the items discussed in these categories. She reported the strengths are Carlin's location, nice facilities, City employees who are dedicated, school, people care about each other, Fire Department and EMTs, employment opportunities, community events, fiber optic communication and land to grow. She stated the projects they would like finished in the next two (2), five (5) 10 and 20 years are: housing, cleaning the community, infrastructure, master plan update, facilities such as swimming pool or community center, golf course and parks, focus on young people, transportation, expanding events, revitalizing Carlin, use of the current land, restaurants, retail and other businesses, and possibly two (2) schools and considering what to do if mines close.
3. Kevin Melcher presented a slide show with recommendations that a volunteer group take on beautification, e.g. the Lions Club. He stated the lead group should recruit other organizations to assist with projects and students participate through their own organizations. He stated the projects need to be organized by date and time, publicity, communication sent to residents and businesses and their participation is necessary, then involving ECEDA to help with grants and funding sources. He stated the Master Plan calls for a move away from the old section of town and relocation of public facilities and the City should upgrade the Plan focusing on this older section of town. He stated City ordinances should be reviewed for appropriateness and feasibility and use ECEDA to help explore a Super Fund Study for potential chemical and hazardous materials mitigation. He stated infrastructure should be included in the Master Plan with funding for such projects, including an inventory and maintenance plan and establish priorities for funding. He stated the City should consider infrastructure as the first priority, roads in particular. He stated the Master Plan should review if there is enough land and how much more should be allocated, as well as make sure zoning does not include mixed housing types. He stated a proposed land use map and existing zoning. He discussed recruiting builders and work with the mines to promote selling homes in Carlin. He stated a broad-based marketing plan is needed and possibly adopt a logo, brand or slogan to advertise the City. He stated the business people might consider forming a Chamber of Commerce. He stated each of the organizations involved in the listening sessions should expand on their event or create new ones. He stated ECEDA would work with Carlin to establish an entrepreneur program to coach, mentor or loan funds for those wishing to run a business. He stated mine support businesses should be encouraged to locate in the Industrial Park and ECEDA would assist in targeting companies and recruit. He stated ECEDA would work with the clinic to expand. He stated most residents were in favor of establishing more new facilities. He stated moving facilities to Chestnut Street is recommended in the Master Plan of 1995. He stated every effort should be made to retain youth in the community and they should be included in the revitalization efforts and decision-making. He stated there is a good potential for youth involvement and ensure adults are recruited as leaders.

4. Pam Borda stated the next step is to prioritize the recommendations, assign responsible parties, establish timeframes, determine the resources required and work on the top priorities. She stated the issues Carlin has are not unique.
5. Councilperson Lincoln Litchfield stated beautification has to be an ongoing priority and should start now.
6. Mayor Cliff Eklund stated a clean-up project will be done in the near future that will clean up the downtown area and is budgeted for this year. He stated the City should work with city property first.
7. Kevin Melcher inquired if they could use that clean up as a kick-off.
8. Mayor Cliff Eklund agreed.
9. Discussion was held on beautification and infrastructure being looked at separately.
10. Vice Mayor Donnetta Skinner stated the entrances to Carlin have been improved over the past few years.
11. Steve Feasel stated the East End entrance has not been improved for the past 10 years and 'no one is listening', as junk has been sitting there for 2 years and no one has done anything about it. He stated Carlin is wasting their time, the railroad does not care and that piece of property is going to sit there for years until someone does something.
12. Pam Borda stated they could band together to focus on a plan to proceed with those items, that is the goal. She opened the discussion on infrastructure timeframe, which is more difficult to achieve due to funding.
13. Mayor Cliff Eklund reported on the efforts with the streets due to the limited budget and limited grant funds. He stated as money becomes available, they will continue and they need to come up with ways of generating funds.
14. Pam Borda suggested planning with the Master Plan update to identify in some level of detail what needs to be done, giving a complete project plan to work from.
15. Mayor Cliff Eklund stated they work with it as funds become available.
16. Councilperson Lincoln Litchfield stated in addressing housing, that increases the tax base and infrastructure should be farther down in the discussion.
17. Mayor Cliff Eklund stated housing could be 'now', as they have just met with a development group for building in Carlin and if approved, it would be 30 days for construction to begin.
18. Councilperson David Trujillo stated they are hoping this is the spark to get the 'ball rolling'.
19. Mayor Cliff Eklund stated 'enormous' marketing is already underway for Carlin and discussion has been held about spreading the events out next year. He suggested updating the website is crucial.
20. Councilperson Lincoln Litchfield stated there is a new motocross track that could be expanded, as does the Equestrian Park.
21. Discussion was held on the business community get involved in the marketing with the help of ECEDA and ECVA.
22. Councilperson Lincoln Litchfield reported the Lions Club is pursuing a couple of events.
23. Jill Tingy stated the internet could serve a purpose for marketing.
24. Pam Borda stated business development is longterm and ongoing and success will depend on the other areas. She stated infrastructure is now and longterm.
25. Mayor Cliff Eklund reported they have tried for seven (7) years to expand the water from Tomera Ranch.
26. Discussion was held on the City's funding.
27. Vice Mayor Donnetta Skinner stated even the citizens do not comprehend the cost of doing roads.
28. Councilperson David Trujillo stated Carlin is limited on its tax basis and the repair of the roads has "basically" come from grants. He stated ECEDA might help in getting grants.
29. Pam Borda stated the upfront planning would help with detail the project for funding and should be the focus. She stated as the housing is addressed and tax base is expanded would benefit this problem.

30. City Manager Glenn Trust reported it costs approximately \$90,000 a block to repave a street. He stated the reality is that they have to grow the City to increase tax base and that would automatically increase the funding. He stated over the past few years, they have received \$650,000 in grants, but it is earmarked for specific projects. He stated the community has to pull together to get the growth.
31. Tim Gray stated the north side of the highway is attracting businesses, i.e. the Industrial Park.
32. Mayor Cliff Eklund stated housing and businesses have to come together to build growth.
33. Pam Borda stated the public facilities are longterm and would not be a priority, 10-15 years. She stated they need to develop new leaders in the community through the youth, which is now and ongoing.
34. Mayor Cliff Eklund stated he heard of a Junior City Council in Sparks and he approached the school, but they did not want to work on that with the City. He stated it was a good idea.
35. Kevin Melcher explained they should contact the students and work directly through them, not the administration.
36. Mayor Cliff Eklund stated there was a young man who attended the Council meetings on a regular basis.
37. Pam Borda reiterated that the City cannot do it all and they need to focus on who will be responsible.
38. A.B. Simpkins reported on a wrecking yard behind his house with 12 dogs, cats, trailers, 4-5 vehicles on the street, noting the City is not enforcing the ordinances. He stated he and the neighbor across the street have both considered suing the City.
39. Pam Borda stated they need to allocate responsibility and volunteers are the best resources and would be best to take on the beautification. She stated they would like a focus group take over this area and do the upfront planning that would then evolve into a communitywide effort. She suggested the Lions Club.
40. Tim Gray stated the Lions Club could lead the way, but the citizens will have to be involved.
41. Pastor LeGier reported they have to have something to use for communication.
42. Sheri Eklund Brown explained what Tuscarora is doing with the BLM.
43. Pam Borda stated the group has to identify all of the things that go into beautification.
44. Teri Feasel stated they could put it on their next agenda.
45. Lisa Wolfe suggested school students should be involved with websites, video and their talents.
46. Pam Borda stated infrastructure is a City Council responsibility and housing is a partnership of the City and ECEDA.
47. Sheri Eklund Brown stated a state agency might be able to help with subsidies.
48. Pam Borda stated marketing and events are recommended that a business group be responsible with the City and ECEDA taking some role. She noted the City does not have the resources. She noted ECVA could be involved in obtaining a logo or brand. She stated business development would be ECEDA with assistance from the City and City Council and noted mine support businesses would be the focus. She stated public facilities are the City's responsibility.
49. Sherri Eklund Brown stated swimming pool and recreation center could be church or civic driven, a grassroots approach, partnering wherever possible.
50. A. B. Simpkins reported John Ellison gave a 30-day notice on the junk at the highway entrance, but it has not been finished yet. He stated many of the youth have joined the mines, but it is difficult to keep the youth in Carlin.
51. Pam Borda stated youth would be a volunteer effort.
52. Discussion was held on getting the youth involved and the success of working with the Fire Department and the difficulty of parents working shift work. Discussion was held on the importance of getting adults involved and keeping youth in Carlin.
53. Pam Borda stated the importance of focusing on what can be done now, which would beautification and housing

54. Vice Mayor Donnetta Skinner stated the priority should be housing beautifies the rest of Carlin and citizens are pleased and encourages them to clean up their own property. She stated they cannot force people.
55. Pam Borda suggested redevelopment of the downtown area. She stated the goal is to get different groups for each category and suggested the youth be involved in some of the projects.
56. Jill Tingy stated youth engagement; leadership training efforts focused on youth should be added later.
57. Pam Borda would be a later emphasis.
58. Councilperson Lincoln Litchfield stated that should follow youth.
59. Pam Borda stated ECEDA would help all the groups get started.
60. Kevin Melcher encouraged Carlin to network and get other people to work with the City, noting when something is accomplished; Carlin should celebrate and recognize those actions.
61. **Councilperson Lincoln Litchfield moved for approval of Carlin Community Assessment presented by the Elko County Economic Diversification Authority and possible acceptance of the Community Assessment and establishment of priorities for community involvement, with 1) infrastructure, beautification, housing, business development and marketing events and 2) youth and 3) public facilities and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

**II. Review, discussion and possible approval of the purchase of two 2010 Ford F-150 police vehicles in accordance with approved capital acquisition funding in the 2010 – 2011 budget, and all related matters. (Action Item)**

1. City Manager Glenn Trust reported this was a process approved by the City Council.
2. Police Chief Bill Bauer stated this is a rotation of vehicles through the City and propose when they reach 80,000 miles they be turned over. He stated the reasons for choosing Ford F-150s and that they went through the states purchasing process. He noted they went with the Fallon Auto Mall, which offered the best price of \$25,870 per unit.
3. Councilperson Lee Griswold stated they should be going through local area dealers for bids.
4. Police Chief Bill Bauer explained if they buy locally, they would have to go to all the manufacturers too, not just Fords. He stated Gallagher Ford is not interested in pursuing the state vendor.
5. Discussion was held on the state bid purchase and the local dealers donations to local communities.
6. City Manager Glenn Trust stated the discussion should be on whether the Council agrees with the rotation.
7. Mayor Cliff Eklund suggested they table this until more research is done.
8. Police Chief Bill Bauer stated bid specifications cannot be product specific but generic and the City may end up with other models.
9. Discussion was held on going to the local area dealers.
10. Councilperson David Trujillo stated the goal is to get longevity for the City and how it is working to save money.
11. Mayor Cliff Eklund stated the state could bid on a large volume.
12. Councilperson Lincoln Litchfield explained the state process bidding.
13. Vice Mayor Donnetta Skinner stated the local dealers are not interested.
14. **Vice Mayor Donnetta Skinner moved for approval of the purchase of two 2010 Ford F-150 police vehicles in accordance with approved capital acquisition funding in the 2010 – 2011 budget, and all related matters. Councilperson David Trujillo seconded the motion. The motion carried with Councilperson Lee Griswold opposing.**

**III. Review, discussion and possible approval of a Special Events Liquor License for Tamra and Dean Harrison, representing the Carlin Co-Ed Softball League, for the period of June through August 2010, and all related matters. (Action Item)**

1. Tamra Harrison stated volunteers had taken over the Carlin concessions and reported the background checks have been done.
2. Chief Bill Bauer reported that the background checks showed no problems.
3. **Vice Mayor Donnetta Skinner moved for approval of a Special Events Liquor License for Tamra and Dean Harrison, representing the Carlin Co-Ed Softball League, for the period of June through August 2010, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

**IV. Review, discussion and possible approval of a Special Events Liquor License for Robert L. Jensen, representing American Legion Post 32, for July 4, 2010, and all related matters. (Action Item)**

1. City Manager Glenn Trust explained the Special Events License is required by code and although they have been doing this on a temporary basis, the license has to be ratified.
2. **Councilperson Lincoln Litchfield moved for approval of a Special Events Liquor License for Robert L. Jensen, representing American Legion Post 32, for July 4, 2010, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

**V. Review, discussion and possible approval of a Special Events Liquor License for Ellen Meshefski, representing the Carlin Friends of the Library, for the period of June through September 2010, and all related matters. (Action Item)**

1. Chief Bill Bauer reported the background check was fine.
2. Ellen Meshefski requested they be able to do the 24-hour license and the dates of August 13-14, 2010 with overnight on Friday, probably playing into the evening of the 14<sup>th</sup>. She discussed a fire permit.
3. City Manager Glenn Trust stated some items are not agendaed for discussion, but can be discussed on July 28.
4. **Vice Mayor Donnetta Skinner moved to approval of a Special Events Liquor License for Ellen Meshefski, representing the Carlin Friends of the Library, for the period of June through September 2010, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

**VI. Review, discussion and possible approval of a carnival presented by Schoeppner Shows to be sponsored by the City and the Carlin Friends of the Library and to be held at the Carlin City Park from August 26 through August 29, 2010, and all related matters. (Action Item)**

1. Ellen Meshefski reported this was a good fundraiser last year.
2. **Councilperson Lincoln Litchfield moved for approval of a carnival presented by Schoeppner Shows to be sponsored by the City and the Carlin Friends of the Library and to be held at the Carlin City Park from August 26 through August 29, 2010, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

**VII. Review discussion and possible approval of City Council Meeting Minutes for the Regular Meeting of the Carlin City Council on June 9, 2010, and all related matters. (Action Item)**

1. **Vice Mayor Donnetta Skinner moved for approval of City Council Meeting Minutes for Regular Meetings June 9, 2010, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

**VIII. Review, discussion and possible approval of payments for the period June 24, 2010 to July 14, 2010, and all matters related thereto. (Action Item)**

1. **Vice Mayor Donnetta Skinner moved for approval of payments for the period June 24, 2010 to July 14, 2010, and all matters related thereto. Councilperson Lee Griswold**

**seconded the motion. The motion carried.**

**IX. City Council Members Report. (Non-Action Item)**

1. Councilperson Lee Griswold reported the “C” is done.
2. Councilperson David Trujillo had no report
3. Councilperson Lincoln Litchfield reported he met with Chief Bauer and commended the new officers. He reported meeting with Public Works Director Carlos Esparza to tour the old Senior Center and did not see damage. He stated July 4 had a good turnout and went to the Barrel Racing, noting there were no signs in town advertising the event. He stated NDOT would be putting forms on Chestnut Street next week.
4. Mayor Cliff Eklund reported 8-10 local girls requested the use of the Equestrian Park at no charge, but was advised by the Vice Mayor that there were 75 barrel racers. He stated he felt they were taken advantage of and were not forthcoming.
5. Vice Mayor Donnetta Skinner reported July 4 was good with the Senior Center winning first place in the parade. She commended the Friends of the Library with one cake reaching \$400 and commended the police officers and City employees.
6. Mayor Cliff Eklund reported City Manager Glenn Trust, Bob Goicoechea and he met with Carlin Nevada Developers LLC to negotiate the contracts for development, noting they are very close and a special meeting is scheduled for July 21, 2010. He stated it would be a good thing for the City and the first building will be an apartment complex. He reported he would be out of town for the next Council meeting.

**X. City Clerk’s Report**

1. City Clerk LaDawn Lawson had no report.

**XI. City Manager’s Report (Non-Action Item)**

1. City Manager Glenn Trust discussed the time for the meeting on the 21<sup>st</sup>.
2. Discussion was held on conferencing in Councilperson Lee Griswold.

**XII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. Mayor Cliff Eklund reported on Earl Allred’s health.

**XIII. Adjournment. (Action Item)**

**Councilperson Lincoln Litchfield moved for adjournment with Councilperson Lee Griswold seconding the motion. The motion carried. The meeting was adjourned at 9:24 p.m.**

**APPROVED:**

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**CLIFF EKLUND, MAYOR**

**ATTEST:**

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**LADAWN LAWSON, CITY CLERK**