

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA

July 8, 2009, 7:00 p.m.

Call to Order and Roll Call:

Vice Mayor Donnetta Skinner called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Councilperson David Trujillo
Absent: Mayor Cliff Eklund
2. Administrative Staff: City Manager Glenn S. Trust, Assistant City Clerk Kristi Moffett, Carlos Esparza, Director of Public Works, Chief of Police Bill Bauer, City Engineer Tom Ballew
3. Public Present: Anna Dean, Lloyd Myers, Howard Wright, Ellen Meshefski, Mariah Meshefski

Pledge of Allegiance

- I. Recognition of Gloria Armenta as a Runner-up in the Nevada League of Cities' 2009 Jr. High School Youth Award Program, and all matters related thereto. (Non-Action Item)**
 1. City Manager Glenn Trust stated he would contact Ms. Armenta and give her the award.
- II. Review, discussion and possible approval of a request from Ellen Meshefski to be appointed to the Carlin Park and Receptions Board, and all matters related thereto. (Action Item)**
 1. Councilperson Lincoln Litchfield moved for approval of a request from Ellen Meshefski to be appointed to the Carlin Park and Receptions Board, and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried.
- III. Discussion and possible approval of a Deed of Dedication of property to the City of Carlin from Verlyn Owens, Della Owens, Bradley Owens and Kathryn Owens, and all matters related thereto. (Action Item)**
 1. City Manager Glenn Trust explained that City Engineer Tom Ballew approached the Owens to dedicate a piece of property that will give the City second access into the Senior Center/Library complex, who agreed and have signed over the deed.
 2. Councilperson Lee Griswold moved to accept a Deed of Dedication of property to the City of Carlin from Verlyn Owens, Della Owens, Bradley Owens and Kathryn Owens, and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.
- IV. Review, discussion and possible approval of the year-end 2008/2009 Financial Report from the City Manager, and all matters related thereto. (Action Item)**
 1. City Manager Glenn Trust explained the figures are the most current with augmentations. Page 9, General Fund, even with the transfers taken out, the City will actually end the year with \$2.4 million. He commended the departments for holding the spending down. The City has no funds that are not even or positive. Page 18, Utility Fund, we had some major expenses to be funded by a grant, which the state took back after the project was awarded. "We were going to transfer \$600,000, but we only had to transfer \$200,000. We came out

better even with the sewer line expansion". He commended Carlos Esparza and the former council and administration, who enabled the Utility Fund to become solvent. He stated the department heads have been looking at their budgets and aggressively keeping them in line. He discussed the Administrative and Building Funds, Court fees and assessments, the Cemetery Fund which has had good management and close to \$80,000 in a positive balance. He also discussed the Senior Center Fund which had a large transfer this year from the General Fund and has ended in a positive balance.

2. Councilperson Lincoln Litchfield commended City Manager Glenn Trust.
3. **Councilperson Lincoln Litchfield moved to approve approval of the year-end 2008/2009 Financial Report from the City Manager, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**

V. Review, discussion and possible approval of payments for the period 6/25/09 to 7/8/09, and all matters related thereto. (Action Item)

1. Discussion was held on Code Review costs.
2. **Councilperson Lee Griswold moved for approval of payments for the period 6/25/09 to 7/8/09, and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried with Councilperson Lincoln Litchfield recusing himself from One Stop Auto Parts.**

VI. City Council Members Report. (Non-Action Item)

1. Discussion was held on the cover for the reservoir with City Manager Glenn Trust stated the project would commence would be later in the month.
2. City Manager Glenn Trust stated that cost depends on what projects are underway. He explained the construction.
3. Councilperson David Trujillo inquired if the water would be contaminated.
4. City Manager Glenn Trust stated it would be covered during construction.
5. Vice Mayor Donnetta Skinner reported the Friends of the Library had a fundraiser at the Senior Center. She commended the work on the cemetery.
6. Councilperson Lincoln Litchfield reported he rode in the parade with a good turnout for the 4th of July. He stated the Planning Board was rescheduled and the Codes will be brought to the Council in the near future. He stated they are looking at a property for a potential community garden.
7. Councilperson Lee Griswold had no report.
8. Vice Mayor Donnetta Skinner got good reports on the 4th of July, that it was the best one in years.
9. Councilperson David Trujillo stated there was a little "grouching" about the dog signs.
10. Vice Mayor Donnetta Skinner reported the curbs are being placed at the cemetery. She stated that she was questioned about the playground cover. She inquired about the library.
11. City Manager Glenn Trust stated the notice to proceed had been sent to the contractor for the library.
12. Councilperson David Trujillo stated the costs go up in the winter.
13. City Manager Glenn Trust anticipates they will begin in July.
14. Vice Mayor Donnetta Skinner stated they need to encourage participation in the Chili-Cook-off.
15. Councilperson Lee Griswold stated the car show was going well.
16. City Clerk LaDawn Lawson stated the Park & Recreation Meeting has been postponed until the 21st.
17. Vice Mayor Donnetta Skinner stated Bill White sold corn and gave the money to the Senior Center.

VII. City Clerk's Report. (Non-Action Item)

1. City Clerk LaDawn Lawson reported she sent out letters on the Mobile Home conversions to real property. There are several who have not converted to real property. The election bill passed and elections filling will be held earlier to coordinate with the County. She noted they have to change Chapter 7 of the City Code to comply with state law.
2. Discussion was held on the procedure for the conversion and associated costs.

VIII. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust had no report.

IX. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Howard Wright requested confirmation on the mobile home laws.

X. Adjournment. (Action Item)

The meeting was adjourned at ___ p.m.

APPROVED:

DONNETTA SKINNER, VICE MAYOR

ATTEST:

LADAWN LAWSON, CITY CLERK