

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA

June 10, 2009, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:03 p.m.

1. Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Councilperson David Trujillo

Absent:

2. Administrative Staff: City Manager Glenn S. Trust, City Clerk LaDawn Lawson, Carlos Esparza, Director of Public Works, Chief of Police Bill Bauer
3. Public Present: Anna Dean, Wayne Carlson, Lorrie Haub, Celso Yraguen, Katherine Yraguen, Lloyd Myers

Pledge of Allegiance

I. Presentation of a renewal proposal and discussion and possible approval of the renewal of the agreement with the Nevada Public Agency Insurance Pool, and all matters related thereto. (Action Item)

1. Wayne Carlson reported Carlin has been a member since 1987. "This year's renewal was difficult on the property side, because the Wells earthquake affected all of us with the underwriters. The rates on the property went up overall for the members as a whole. Yours went up 7%. Your exposures on property went up a little bit, not as much as some other members. The deductible remains the same. All of the programs and services we do remained the same. We have been doing more e-learning, a lot of training programs on safety, law enforcement. Our HR program continues through a \$1 million grant. With me is Craig Buholtz, Loss Control, who is in control of developing the e-learning programs. One of the new things are Material Safety Data Sheets online, which can be downloaded at no charge and affects more the OSHA compliance.
2. Councilperson Lincoln Litchfield inquired about MSDS.
3. Craig Buholtz stated, "They have more than 3 million on there".
4. Councilperson David Trujillo inquired about the number of people covered.
5. Wayne Carlson stated there are 106 individual entities, with a total employee count of 11,000-12,000 with 124 members in the Worker's Comp Pool. "Your limits remain the same, \$10 million liability, earthquake and flood coverage".
6. Mayor Cliff Eklund inquired if all the issues were resolved with Wells.
7. Wayne Carlson discussed the delays.
8. City Manager Glenn Trust reported that some of the most valuable resources for the City have been from this agency since he started in Carlin.
9. Mayor Cliff Eklund stated they were also valuable last year when Carlin did not have a city manager.
10. **Councilperson Lincoln Litchfield moved for approval of the renewal of the agreement with the Nevada Public Agency Insurance Pool, and all matters related thereto. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

II. Review and possible approval of an Augmentation to the City of Carlin's Fiscal Year 2008-2009 budget in the amount of \$681,500 from previously unbudgeted resources and all matters related thereto. (Action Item)

1. Mayor Cliff Eklund reported this money was used to pay for the sewer into the Industrial Park and the funds to cover the water tanks.
2. Carlos Esparza, Director of Public Works stated the problem with the reservoir has been since 2001.
3. City Manager Glenn Trust stated, "I would like to walk you through the schedules. This will become an official part of the budget. Since we are actually augmenting the budget with funds that were previously unbudgeted, I want to make sure everyone understands. This is required to be done by resolution and posted in the newspaper. We are using \$938,329 of previously unbudgeted resources and from that we are taking the \$681,500 to cover the budget expenses. You will still have a reserve. We are required to submit these schedules that show what the original budget was". He reviewed the revenue funds and explained the changes. He stated, "Normally, we would not address this augmentation, but as pointed out, we were required to complete a sewer project in the Industrial Park and the rest is allotted for the reservoir water cover". He explained the expenses, which are the actual figures and the primary transfers. "This is strictly General Fund and does not affect any of the other monies that are set aside in other funds".
4. Discussion was held on the RTC, which will be used for streets.
5. City Manager Glenn Trust explained that there is paving underway through Public Works.
6. **Councilperson Lincoln Litchfield moved for approval of an Augmentation to the City of Carlin's Fiscal Year 2008-2009 budget in the amount of \$681,500 from previously unbudgeted resources and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**

III. Review, discussion and possible approval of a recommendation to allow dedication of park benches and other City public benches to the memory of family and friends by paying a fee of \$175 to the City of Carlin, and all matters related thereto. (Action Item)

1. Mayor Cliff Eklund stated this item had been before the Council previously, but research needed to be done on the costs. He noted that discussion was held on whether to place more than one (1) name on a bench.
2. Carlos Esparza, Director of Public Works explained there are an abundance of benches and there should not be an issue, as it is set up for one (1) plaque per bench. He noted this issue could be addressed if they run out of benches.
3. Mayor Cliff Eklund stated his belief that the 20 benches will be used up pretty quickly. He inquired about the cost.
4. Carlos Esparza, Director of Public Works stated, "Right now it is \$175 per bench, the benches cost \$100 in materials and the plaques at \$75 each".
5. City Manager Glenn Trust stated they should have a consistent price.
6. Discussion was held on charging \$175 per plaque.
7. Councilperson Lincoln Litchfield stated there might be repairs in the future.
8. Councilperson Lee Griswold stated the resolution shows \$175 per dedicated plaque.
9. Howard Wright noted some of the benches were donated by the Boy Scouts.
10. Carlos Esparza, Director of Public Works stated there are four (4) benches built by the Scouts.
11. Councilperson Lee Griswold confirmed that credit should be given to who built the bench.
12. Vice Mayor Donnetta Skinner stated the ones at the cemetery and some older ones at the park were done by the Scouts.
13. Discussion was held on the number of benches.
14. Howard Wright stated he felt they needed recognition.

15. City Manager Glenn Trust stated the City will pay for any dedication out of the general fund for the Scouts, noting the money would go into the general fund. "I would ask that we don't separate that money out and create a new fund just for the benches. We will repair the benches as needed."
16. Mayor Cliff Eklund stated that previous councils have done things before with good intentions and when a new council is elected, the action is forgotten. He suggested they insert the repair and replacement by the City in the motion.
17. **Councilperson Lincoln Litchfield moved for approval of a recommendation to allow dedication of park benches and other City public benches to the memory of family and friends by paying a fee of \$175 per plaque to the City of Carlin, recognizing the Boy Scouts for the benches they constructed and that repair and replacement of the benches will be provided through the City's general fund in the future, and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried.**

IV. Review, discussion and possible approval of a parcel map for Celso and Katherine Yraguen, showing a division of assessors parcel number 002-132-005, and all matters related thereto. (Action Item)

1. Councilperson Lincoln Litchfield reported the Planning Board reviewed this matter with a recommendation to approve the parcel map.
2. **Vice Mayor Donnetta Skinner moved for approval of a parcel map for Celso and Katherine Yraguen, showing a division of assessors parcel number 002-132-005, and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

V. Review, discussion and possible approval of a request from Richard Schoeppner, Schoeppner Shows, to allow a Carnival to set up and operate in the City Park from August 25 through August 30, 2009, and all matters related thereto. (Action Item)

1. Mayor Cliff Eklund inquired if this could be delayed for a couple of weeks.
2. City Manager Glenn Trust replied negatively. He explained that it would take 325' x 325' and they would like to do it in the park area or the parking area and he would recommend they use the parking lot.
3. Councilperson Lee Griswold stated it should not be on the grass.
4. Councilperson David Trujillo agreed.
5. Councilperson Lincoln Litchfield stated, "Parking on a ball field with vehicles leaking fluid. People walking through would make paths. That is not the right place".
6. City Manager Glenn Trust stated, "He is willing to do the carnival and allow the City or a group sanctioned by the City to pre-sell tickets at a discounted rate and keep 15% of the sales. He would also allow them to have 15% of the gate for tickets sold at the carnival".
7. Councilperson Lincoln Litchfield inquired about the permits and licenses and the power costs.
8. City Manager Glenn Trust stated he would confirm the power cost and meter.
9. Carlos Esparza, Director of Public Works suggested the carnival be off the grass, noting the parking lot near the field and where the bonfire is held would be better.
10. Councilperson David Trujillo inquired about the amount of power and if the City's supply is sufficient.
11. Carlos Esparza, Director of Public Works stated they use generators.
12. Fred Montes de Oca stated Carlin could contact Elko about the power.
13. Vice Mayor Donnetta Skinner stated the power would not be free.
14. Councilperson Lincoln Litchfield asked for clarification of the power and associated costs.
15. Mayor Cliff Eklund read the portion of the contract concerning the power, restrooms, etc. He suggested they make a motion allowing City Manager Glenn Trust to negotiate the contract.
16. Councilperson Lee Griswold stated the City should not be involved in the sale of the tickets.

17. **Councilperson Lee Griswold moved for approval of a request from Richard Schoeppner, Schoeppner Shows, to allow a Carnival to set up and operate in the City Park from August 25 through August 30, 2009, that it will not be placed on the grass and City Manager Glenn Trust shall negotiate all aspects in the City's best interest and all matters related thereto. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

VI. Review, discussion and possible approval of Special Use Permits renewals, or revocation of the Special Use Permits for:

- **Larry Wright, 716 Camp Street – Firearms Sales at the location**
 - **Howard & D'Anne Wright, 1123 Fir Street – Utilize an existing office trailer vacated by Industrial Construction Corp. at the location**
 - **Sharyn Wright, 318 Railroad Street – Sewing and mending business at the location**
 - **Chell Winegar, 409 Ash Street – Bicycle repair business at the location**
 - **Karen Wilson, 122 Fourth Street – Sales of gift baskets, balloons and cheesecake**
 - **Ward Transport, Inc., 1120 Chestnut Street – Transportation business at the location**
 - **Mary Ann Vaughn, 802 Cedar Street – Child day-care business at the location**
 - **Transystems, Inc., 1120 Chestnut Street – Bulk transport truck terminal**
 - **Christie Tolbert, 307 Hamilton Street – Teach piano lessons in home**
 - **Jamie Tervort, 125 West Bush Street #31 – Dog grooming business at location**
 - **Steve Terrall, 717 Main Street – Sales of live trees and plants**
 - **Mike Tangreen & Marie Cutler, 402 Highway 278 – Allow a trailer for use as an office, storage and caretaker's room.**
 - **Mike Tangreen, 1121 Tuscarora Road – Allow a duplex and septic system to be built at the location**
 - **William Swenson, 808 Hamilton Street – Package Shipping service at the location**
- and all matters related thereto. (Action Item)**

1. Mayor Cliff Eklund requested additional information.
2. City Manager Glenn Trust stated only Howard Wright is currently using his location, all the others have left or discontinued their businesses.
3. Howard Wright requested that his be renewed. He stated he was not contacted about the agenda.
4. **Councilperson Lincoln Litchfield moved to renew Howard Wright's Special Use Permit and revoke the remaining permits. Councilperson Lee Griswold seconded the motion.**
5. Discussion was held on contacting the persons involved.
6. Mayor Cliff Eklund stated there should be separate motions.
7. The motion died.
8. **Councilperson Lincoln Litchfield moved to renew Howard Wright's Special Use Permit. Councilperson Lee Griswold seconded the motion. The motion carried.**
9. **Councilperson David Trujillo moved for revocation of the remaining Special Permits. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**
10. Fred Montes de Oca inquired how many more permits there were.
11. City Manager Glenn Trust replied, "A lot".

VII. Review, discussion and possible approval of payments for the period 5/28/09 to 6/10/09, and all matters related thereto. (Action Item)

1. **Vice Mayor Donnetta Skinner moved for approval of payments for the period 5/28/09 to 6/10/09, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried with Councilperson Lincoln Litchfield recusing himself from One Stop Auto Parts.**

VIII. Review, discussion and possible approval of City Council Meeting Minutes for the Public Budget Hearing and Special Session of the Carlin City Council 5/19/09, and all matters related thereto. (Action Item)

1. **Councilperson Lincoln Litchfield moved for approval of City Council Meeting Minutes for Regular Meetings of May 19, 2009 the Carlin City Council with change. Councilperson David Trujillo seconded the motion. The motion carried.**

IX. City Council Members Report. (Non-Action Item)

1. Vice Mayor Donnetta Skinner reported she attended the Park & Recreation meeting and there are new members. She commented on the cemetery. She cooked at the Senior Center while employees attended a class.
2. Councilperson Lee Griswold had no report.
3. Councilperson David Trujillo had no report.
4. Councilperson Lincoln Litchfield reported the Fire Department spring-fling went well and the Council should promote it more. He noted his appreciation for the Police Department. He went to the Senior Center and was impressed. He reported the Planning Board is about to put the final touch on the Title 3, applauding the members. There have been no problems at the Arcade. He stated they (Fire Dept.) should have a dunk tank for a certain individual.
5. Mayor Cliff Eklund reported the State Legislature Budget Committee voted to do essentially “do nothing” on the Fire Science Academy. They voted to set aside the money, leave it open and leave it to the interim budget committee to make the decision.
6. City Manager Glenn Trust stated they gave the money to the interim committee and it is now up to the Academy’s stakeholders to work with the National Guard and get a plan to keep the Academy open, noting they have a year.
7. Mayor Cliff Eklund stated there would be a Chili Cook-Off presented by the Equestrian Park. He commended the Police Chief and Department on solving the break-ins in Carlin.

X. City Clerk’s Report. (Non-Action Item)

1. City Clerk LaDawn Lawson had been on vacation.

XI. City Manager’s Report (Non-Action Item)

1. City Manager Glenn Trust reported a letter was received from the State Department of Taxation that the 2009-2010 budget has been officially accepted. The augmentation needs to be signed and mailed. He commended the Police Department, Officer Fobes and Sherwood, as well as Chief Bauer worked in conjunction with the County and Elko enforcement to reach a resolution. The Fire Department received a grant from BLM for an off road vehicle, which is the City’s vehicle.

XII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Carlos Esparza, Director of Public Works reported Saturday is free fishing day at the pond.
2. Anna Dean reported the Friends of the Library are holding a Skate Night.

X. Adjournment. (Action Item)

The meeting was adjourned at 8:12 p.m.

APPROVED:

CLIFF EKLUND, MAYOR

ATTEST:

LADAWN LAWSON, CITY CLERK