

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
March 24, 2010, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Absent: Councilperson David Trujillo
2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Police Chief William Bauer, Fire Chief Will Johnston
3. Public Present: Jose Uribe, Linda Bingaman, Tom Bingaman

Pledge of Allegiance

I. Follow-up discussion and review of the proposed City of Carlin Expense and Revenue budgets for Fiscal Year 2010-2011 budget and City Council discussion and direction regarding budget preparation. (Non-Action)

1. City Manager Glenn Trust reported he had provided a revised copy of those items discussed at the budget workshop, including subtotaling all of the Departments, capital projects fund augmentation to clean up the Fong property and transfer from the Park & Recreation Fund to the Equestrian Park. He stated they are still projecting 10% less than the state is proposing.
2. Discussion was held on the percentage decreases across the City.
3. Fire Chief Will Johnston stated his department had a 41% cut.
4. Linda Bingaman explained that cuts were made overall, noting the physicals were reduced from \$4,500 to \$1,350.
5. Vice Mayor Donnetta Skinner stated those needing physicals could be addressed later.
6. Linda Bingaman stated the City could not afford to lose any EMTs as it is too hard to get them.
7. Discussion was held on active EMTs.
8. Will Johnston stated, "I am not coming in to undermine Glenn (City Manager Glenn Trust). I can't make meetings on Wednesdays. We can't take one (1) cent reduction and keep going. I don't have a problem with taking a cut. Capital projects have been frozen for a long time. We reduced our budget, but if the whole City takes a cut, the cut should be across the board and even".
9. Discussion was held on EMTs and training.
10. Linda Bingaman stated they should be bringing more in for ambulance fees and all that is given in return is training. She stated they should maintain that for them.
11. City Manager Glenn Trust stated the numbers were based on the actual year to date and the history of the past several years.
12. Mayor Cliff Eklund suggested that the Fire Chief and City Manager Glenn Trust could get together to work out their concerns prior to the budget being approved.
13. Mayor Cliff Eklund stated Carlin has been fortunate to have the Department Heads that they do that have been willing to work to keep costs down.
14. Linda Bingaman stated, "What we are trying to say is to make things as equal as you can and not just hit one (1) or two (2) departments. Administration took 40%, Fire Department took

41% and some were less”.

15. Mayor Cliff Eklund stated they should make an appointment and see what they can determine.

II. Discussion and possible selection and approval of a week to be designated as the annual Carlin Clean-up Week, and all matters related thereto. (Action Item)

1. Discussion was held on holding the Clean-Up Week during the second week of May.
2. **Councilperson Lincoln Litchfield moved to approve May 9-15, 2010 to be designated as the annual Carlin Clean-up Week, and all matters related thereto. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

III. Review Discussion and possible approval of a Corrective Action Plan for issues and findings reported in the Annual Audit for Fiscal Year 2008-2009, and all matters related thereto. (Action Item)

1. **Vice Mayor Donnetta Skinner moved for approval of a Corrective Action Plan for issues and findings reported in the Annual Audit for Fiscal Year 2008-2009, and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

IV. Review, Discussion and possible approval of Resolution 2010 – 05 establishing approved agreements, fees and a scheduling process for use of Carlin City parks, fields, buildings, facilities and concessions, and all matters related thereto. (Action Item)

1. City Manager Glenn Trust explained this Resolution is to consolidate all of the aspects into one agreement and that the same agreement with the same language would be used by the City overall. He noted this has three provisions, one (1) which is a requirement for insurance which the City has a right to waive, a waiver of liability if hazardous activities are planned and a schedule of fees: renting of fields \$150 per day or \$10 per hour with a two-hour minimum, exterior lighting \$20 per hour per field, overnight stay in the park \$10 per vehicle or per tent, PA system \$20 per day, Fire or Police Vehicles \$100 per hour (2-hour minimum) or \$500 per 12-hour day for an event there were security issues, Police, fire and public works staff \$30 per hour (2-hour minimum) or \$300 per 12-hour day and water truck and city equipment \$30 per hour (2-hour minimum) or \$300 per 12-hour day, all of which can be waived.
2. Mayor Cliff Eklund stated an ambulance will be required for the Rodeo on the 13th and 14th of August.
3. City Manager Glenn Trust stated any other equipment required and provided for an event would be billed at the rate it cost the City. He stated as an example they would waive the fee for Little League’s use of the field, but charge the lighting fee. He stated the concessionaire agreement is provided with lease fees: \$30 per day or \$5 per hour (2-hour minimum) Electrical \$5 per day, exterior lighting \$20, PA system \$20 per day, Fire or Police Vehicles \$100 per hour (2-hour minimum) or \$500 per 12-hour day for an event there were security issues, Police, fire and public works staff \$30 per hour (2-hour minimum) or \$300 per 12-hour day and water truck \$30 per hour (2-hour minimum) or \$300 per 12-hour day. He stated the Resolution includes the scheduling be performed by Public Works and the master calendar maintained by the secretary of that department.
4. **Councilperson Lincoln Litchfield moved for approval of Resolution 2010 – 05 establishing approved agreements, fees and a scheduling process for use of Carlin City parks, fields, buildings, facilities and concessions, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**
5. Discussion was held on the school use and fees.

- V. **Review and possible approval and renewal of two Special Use Permits for Desert Gold RV Park for operation of the RV Park and its associated sign, and all matters related thereto. (Action Item)**
1. **Councilperson Lincoln Litchfield moved for approval and renewal of two Special Use Permits for Desert Gold RV Park for operation of the RV Park at its current location on Poplar Street and display the Desert Gold RV sign on SR 766 at Poplar Street with the stipulation that permits will not be required to be renewed in the future as long as the property is in good repair, the owners are not in violation of any City Code, the use of the property, as stated in the Special Use Permit, does not change and ownership of the property does not change, and all matters related thereto. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**
- VI. **Review and possible decision to revoke two Special Use Permits for NV Developers for construction of model homes and erection of signs, and all matters related thereto. (Action Item)**
1. Mayor Cliff Eklund stated the land in question has been repossessed.
 2. **Councilperson Lincoln Litchfield moved for revocation of two Special Use Permits for NV Developers for construction of model homes and erection of signs, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**
- VII. **Review discussion and possible approval of City Council Regular Meeting Minutes for February 24, 2010 and all matters related thereto. (Action Item)**
1. **Vice Mayor Donnetta Skinner moved for approval of City Council Regular Meeting Minutes for February 24, 2010 as corrected and all matters related thereto. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**
- VIII. **Review, discussion and possible approval of payments for the period March 10, 2010 through March 24, 2010, and all matters related thereto. (Action Item)**
1. **Councilperson Lee Griswold moved for approval of payments for the period March 10, 2010 through March 24, 2010, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried with Councilperson Lincoln Litchfield abstaining from One-Stop Auto Parts.**
- IX. **City Council Members Report. (Non-Action Item)**
1. Vice Mayor Donnetta Skinner reported on the Senior Center movie and mike night and the flags are being moved from the park into the Cemetery prior to Memorial Day. The library bid has been done.
 2. Councilperson Lee Griswold reported the weather has delayed work.
 3. Councilperson Lincoln Litchfield reported Government Affairs wants a reminder that March 24th is Pride in Elko County Day to help clean up the County and he reminded everyone to get their census returned as it is law. He stated a speaker would be on hand April 16th at the Senior Center for the Veteran benefits.
 4. Mayor Cliff Eklund reported the Citizen of the Year Selection Committee met and selected the person. He noted they completed the deal of a donation of a 2009 white Freightliner to the City of Carlin by Lance and Jo Eklund, which should be in Carlin within one (1) to two (2) weeks. He reported the first Rodeo at the Equestrian Park will be held on August 13th and 14th in the evening and the Chili Cook-Off will be held in September, as well as the Sho N Shine in August.
 5. Councilperson Lincoln Litchfield suggested a letter of congratulations be sent to the 11.
 6. Councilperson David Trujillo stated his daughter was state president and noted what an accomplishment it is.

X. City Clerk's Report

1. City Clerk LaDawn Lawson reported she is working on the election with City Attorney Bob Goicoechea and the resolutions and proclamation will be on the next agenda. She stated they are also working on the budget.

XI. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust reported he just returned from Carson City for the CDBG presentation and he felt the response was positive, but will not know until next week.

XII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. None.

XIII. Adjournment. (Action Item)

The meeting was adjourned at 7:45 p.m.

APPROVED:

CLIFF EKLUND, MAYOR

ATTEST:

LADAWN LAWSON, CITY CLERK