

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
March 10, 2010, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Councilperson David Trujillo
Absent: Vice Mayor Donnetta Skinner
2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Police Chief William Bauer, City Engineer Thomas Ballew
3. Public Present: Anna Dean, Diana Elwess, Gordie Rogers, Pam Borda, Lloyd Myers, Howard Wright, Fred Montes de Oca

Pledge of Allegiance

I. Discussion and possible reappointment, or determination to not reappoint, Glenn Trust as City Manager for the City of Carlin, and all matter related thereto. (Action Item)

1. Councilperson Lincoln Litchfield moved for approval of reappointment, Glenn Trust as City Manager for the City of Carlin, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.

II. Review, discussion and possible approval of a proposal to participate in strategic planning with ECEDA, including a community assessment for the City of Carlin, and all matters related thereto. (Action Item)

1. Pam Borda, Executive Director, ECEDA reported she is hoping to get an agreement with the City of Carlin and explained what ECEDA does and the building blocks. She stated there is a shortage of workforce development and Community Capacity relates to the Strategic planning. She noted strategic planning is being recommended because ECEDA and the communities served have to agree on the plan, and planning includes assessment, trends, strategies, and implementation. She explained they first assessed ECEDA, followed by community member assessments, noting that Carlin's assessment still has to be done and is an important process that has to be done now. She stated she will lead the Carlin assessment, train a team, conduct town meetings and summaries will be submitted to the Council.
2. Mayor Cliff Eklund confirmed the fact that they do not want council members at the town hall meetings.
3. Pam Borda agreed, but stated the Council needs to have input also. She stated when the summary is completed they will then look at trends and influencing factors in a workshop to develop implementation.
4. Mayor Cliff Eklund stated they have had these assessments done before, which constituted "Diana Elwess and Stacey Sawyer standing at Scotts talking to the citizens, getting the number count of the people and the answers. That is as far as it went. If we are going to do something like this, the Council would like to have an answer of how we will then proceed or are we going to get more than just a report on what the citizens said".
5. Pam Borda showed a Strategic Plan done for the State of Nevada, which documents all of the findings of the meetings, highlights the issues and strategy is documented. She stated it is

successful because everyone was included.

6. City Manager Glenn Trust stated, “This will go beyond the survey stage through the meetings and implementation”.
7. Councilperson David Trujillo stated Carlin needs a plan that allows a forward process. He noted the previous work of ECEDA has “not been good”, noting that Carlin has always been at the bottom of ECEDA’s list”.
8. Mayor Cliff Eklund stated he would like to give ECEDA one more chance.
9. Councilperson Lincoln Litchfield stated he has asked for something like this for several years.
10. Councilperson Lee Griswold stated, “You have to start at the bottom; you can write all the plans you want to, if you don’t have the basics for citizens” and protection of current businesses. He suggested small steps need to be taken, taking care of what Carlin has first.
11. Councilperson David Trujillo inquired when the community meetings and workshops would begin.
12. Pam Borda suggested the process be in the next 45 days with a goal to have it done in two (2) months three (3) at the most.
13. **Councilperson Lincoln Litchfield moved to approve approval of the proposal to participate in strategic planning with ECEDA, including a community assessment for the City of Carlin, and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried.**

III. Discussion and review of bids to construct Phase 2 of the Carlin Library to include the concrete slab and other designated work, presented by Thomas Ballew, City Engineer and possible selection of a winning contractor and awarding of the bid, and all matters related thereto. (Action Item)

1. City Engineer Tom Ballew reported there were four (4) bids, ranging from \$47,999 to low of \$10,200 and his estimate of \$42,000. He stated the low bid is a nonresponsive bid and recommends rejection of Modern Concrete, Inc. as the bid was incomplete and did not provide all of the required documentation. It was recommended that the Council award the contract to MGM Construction, Inc.
2. Mayor Cliff Eklund inquired if Modern Concrete had discussed this with anyone.
3. Tom Ballew replied in the negative, noting that the rest of the bidders all called him.
4. Discussion was held on written bid controls because the two amounts were different.
5. Discussion was held on whether the Council had to accept the lowest bidder and the point was made that there has to be justification, e.g. something wrong with the bid or a previous contract has been done poorly.
6. Tom Ballew stated he believes they need to have justification for not accepting the low bid and it can be a number of reasons, poor performance, and problems with the documents.
7. Mayor Cliff Eklund confirmed that preferential treatment cannot be given to local contractors.
8. Councilperson David Trujillo inquired if Carlin has contracted with the bidders in the past.
9. Tom Ballew noted they have with Ruby Dome, MGM, but not with ACHA, who is local.
10. **Councilperson Lincoln Litchfield moved to award the bid to MGM Construction, Inc to construct Phase 2 of the Carlin Library to include the concrete slab and other designated work, in the amount of \$37,000, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**
11. Tom Ballew will contact MGM Construction.

IV. Review, discussion and possible approval of a Parcel Map for Mark Miller – Carlin Partners, LLC, creating two parcels in Block 118 of the North Addition to the Town of Carlin, APN 002-028-01, and all matters related thereto. (Action Item)

1. Tom Ballew stated he has reviewed the map and the Planning Commission recommended that a sidewalk.
2. City Manager Glenn Trust explained the Planning Commission approved the parcel map with the recommendation to the Council that they stipulate that curb, gutter and sidewalk must be installed immediately on Ash Street and 8th Street around the house, and around the rest of the property at the end of the construction phase.
3. Discussion was held about this delay due to trucks running over new concrete and that the City has to make a decision on how to improve 9th Street.
4. Councilperson Lincoln Litchfield reported that a representative told the Planning Commission they would be willing to put up a bond in case the weather was not conducive to putting in the curb, gutter and sidewalk.
5. Tom Ballew recommended the parcel map be approved on condition that the sidewalk improvements are in place prior to the sale of the house on the property and that they post a bond for the second part of the project to be done in accordance with City Code, noting they can require a bond. He stated he has no authority for waving the sidewalk.
6. Member Anna Dean reported Member Jody Hensley did state that in order to sell the house, they had to have curb, gutter and sidewalk and they had 180 days.
7. Mayor Cliff Eklund agreed with the City Engineer that the bond should be included in the motion for that portion of the sidewalk that they are not going to construct immediately.
8. Councilperson David Trujillo stated if the owner is aware of their responsibility, he sees no problem because the Council is protecting the City.
9. Tom Ballew stated they don't need a bond now, but at the time they come in with a plan for the remainder of the property as a condition of the Parcel Map, a bond could be required.
10. Discussion was held on the portion of 8th and Ash Streets along the frontage of the house.
11. Councilperson Lee Griswold inquired if they could just require one bond.
12. Tom Ballew reported that currently there is no other project.
13. **Councilperson Lincoln Litchfield moved for approval of a Parcel Map for Mark Miller – Carlin Partners, LLC, creating two parcels in Block 118 of the North Addition to the Town of Carlin, APN 002-028-01, conditional upon installation of curb, gutter and sidewalk around the residence located at Ash Street and 8th Street prior to the sale of the residence with a bond to ensure installation of the curb, gutter and sidewalk within 180 days and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried.**

V. **Review, discussion and possible action to revoke or renew Special Use permits for the following:**

- Doneal Thomson – 441 Chestnut Street, Storage Sheds
 - Doneal Thomson – 401 Chestnut Street, Storage Sheds, Phase II
 - Doneal Thomson – 441 Chestnut Street, Sign (Amoco Station)
 - Leonard and Maria Smith – East of Tenth Street, South of I-80 on Parcel two, Casino, restaurant and lounge
 - Leonard Smith - Tenth Street and Fir Street, Northwest corner, Recreational Vehicle Mobile Home Park (Action Item)
1. **Councilperson Lincoln Litchfield moved for approval to revoke Special Use permits for the following:**
 - Doneal Thomson – 441 Chestnut Street, Storage Sheds
 - Doneal Thomson – 401 Chestnut Street, Storage Sheds, Phase II
 - Doneal Thomson – 441 Chestnut Street, Sign (Amoco Station)
 - Leonard and Maria Smith – East of Tenth Street, South of I-80 on Parcel two, Casino, restaurant and lounge
 - Leonard Smith - Tenth Street and Fir Street, Northwest corner, Recreational Vehicle Mobile Home Park

Councilperson Lee Griswold seconded the motion. The motion carried.

VI. Review, discussion and possible approval of a recommendation from the City Manager and City Clerk to renew the following Special Use permits along with a stipulation that the permits will not be required to be renewed in the future as long as the property remains in good repair, the owners are not in violation of any City Code, the use of the property, as stated in the Special Use Permit, does not change and ownership of the property does not change, to wit:

- **Young Electric Sign – 552 Sixth Street, Scott’s Market**
 - **Dan Thompson – 521 Chestnut Street, Coffee bar and restaurant**
 - **Young Electric Sign – I-80, Sign, Motel**
 - **Leonard and Maria Smith – Tenth Street and Fir Street, Operate a self serve gas station and convenience store with signs**
 - **Leonard and Maria Smith - Tenth Street and Fir Street, Sign, Burger King**
- (Action Item)**

1. Councilperson Lincoln Litchfield moved approval of a recommendation from the City Manager and City Clerk to renew the following Special Use permits along with a stipulation that the permits will not be required to be renewed in the future as long as the property remains in good repair, the owners are not in violation of any City Code, the use of the property, as stated in the Special Use Permit, does not change and ownership of the property does not change, to wit:

- **Young Electric Sign – 552 Sixth Street, Scott’s Market**
- **Dan Thompson – 521 Chestnut Street, Coffee bar and restaurant**
- **Young Electric Sign – I-80, Sign, Motel**
- **Leonard and Maria Smith – Tenth Street and Fir Street, Operate a self serve gas station and convenience store with signs**
- **Leonard and Maria Smith - Tenth Street and Fir Street, Sign, Burger King**

Councilperson David Trujillo seconded the motion. The motion carried.

VII. Review discussion and possible approval of City Council Regular Meeting Minutes for February 10, 2010 and all matters related thereto. (Action Item)

- 1. City Clerk LaDawn Lawson stated Page 2, 9 the name will be corrected and Page 2, 15 should read “the past two (2) years”.**
- 2. Councilperson Lincoln Litchfield moved for approval of City Council Regular Meeting Minutes for 2/10/10 as corrected, and all matters related thereto. Councilperson Lee Griswold seconded the motion. The motion carried.**

VIII. Review, discussion and possible approval of payments for the period February 25, 2010 through March 10, 2010, and all matters related thereto. (Action Item)

- 1. Councilperson Lee Griswold moved for approval of payments for the period February 25, 2010 through March 10, 2010, and all matters related thereto. Councilperson David Trujillo seconded the motion. The motion carried with Councilperson Lincoln Litchfield abstaining from One-Stop Auto Parts.**

IX. City Council Members Report. (Non-Action Item)

- 1. Councilperson David Trujillo had no report**
- 2. Councilperson Lincoln Litchfield reported on the Police and Fire Departments who perform an outstanding service. He stated he attended the Governmental Affairs meetings twice a month, noting Governor Gibbons spoke, calling for smaller government and the budget shortfall will be worse than expected. He stated the governor sees renewable resources as a way to recover from the deficit, including wind-driven plants although the problem exists that there are no north/south lines to get the power through. He sees the timeline as 10-20 years in**

- order to fill Nevada's power needs and possibly those in neighboring states. He addressed the budget for education and wishes to correct the uses in the south, making the colleges more accountable. He stated they can track the Sage Commission report online. The Commission has looked at overlapping costs and has proposed savings of \$500 million. Councilperson Lincoln Litchfield stated the most interesting statement he made was when asked if the state could do something he advised them to look in the Yellow Pages and see if there was a private concern already managing that issue. Councilperson Lincoln Litchfield proposed that they start working on their master plan.
3. Councilperson Lee Griswold reported they are waiting for the weather for the City streets.
 4. Mayor Cliff Eklund reported Carlin High School FCCLA sent a contingent to state convention and 11 of the 18 qualified to go to the National Convention in Chicago. Kayla Anthony was elected state president and Kristen Eklund, vice president. Last year two (2) qualified.
 5. Councilperson Lincoln Litchfield suggested a letter of congratulations be sent to the 11.
 6. Councilperson David Trujillo stated his daughter was a past state president and noted what an accomplishment it is.

X. City Clerk's Report

1. No report.

XI. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust reported he will go to Carson City to make a presentation on the CDBG grant and they are hopeful. They will know within 30 days if they are awarded the grant. He stated the final revenue projections would be coming at the end of the month. After discussion, the Council agreed to a budget workshop at 2:00 p.m. on 3/18/10.
2. Discussion was held on the timeframe for submission.
3. Mayor Cliff Eklund stated there are date specific meetings.
4. City Manager Glenn Trust stated the tentative budget has to be submitted by April 15. He stated the budget workshops are not date specific.
5. Councilperson Lincoln Litchfield inquired if there is any timeframe for the curb, gutter and sidewalk on Chestnut Street.
6. He stated the project is directed by Kevin Lee of Elko in conjunction with a Wells project and he does not know.

XII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. None.

XIII. Adjournment. (Action Item)

The meeting was adjourned at 8:20 p.m.

APPROVED:

CLIFF EKLUND, MAYOR

ATTEST:

LADAWN LAWSON, CITY CLERK