
Carlin Planning Commission

**CARLIN PLANNING COMMISSION, CITY OF CARLIN, STATE OF NEVADA
REGULAR SESSION AGENDA**

**Carlin Municipal Courtroom – 101 S. 8th Street Carlin, Nevada
Wednesday – January 3, 2018– 6:30 P.M. – Carlin City Hall**

1. Call to Order and Roll Call. Meeting called to order at 6:32 p.m.
 - A. **Members Present:**

Chairperson	Karla Jones
Member	Isabella Bender
Member	Robert Smithson
Member	William Bender
Member	Donnetta Skinner
Liaison Vice Mayor	Lincoln Litchfield
 - B. **Members Absent:**

Vice Chairperson	Anna Dean
Member	Khatlyn Micheli
 - C. **Administration Staff:**

Assistant City Clerk	Melinda Harris
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 - D. **Public:**

Cameron Kinney

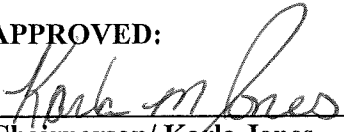
2. **Public Comment** – This time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. Pursuant to NRS 241.020. **(Non-Action Item)**
 - A. *Council Liaison Lincoln Litchfield stated that he would like to thank everyone for their hard work and wished everyone a happy new year.*
3. Review, discussion and possible approval of the Minutes of the Carlin Planning Commission for November 1, 2017 and all related matters. **(For Possible Action)**
 - A. ***MOTION: Member Donnetta Skinner made a Motion to approve the Minutes of the Carlin Planning Commission for November 1, 2017. Member Robert Smithson seconded the Motion. Motion was passed unanimously.***
4. Review, discussion and possible approval of the proposed Title 3 Zoning Regulations of the Carlin City Code Book and all related matters. **(For Possible Action)**
 - A. *Chairman Karla Jones stated that they were looking at Chapter 21: Curb, Gutter and Sidewalk.*

- B. *Council Liaison Lincoln Litchfield stated that curb, gutter and sidewalk helps with everything.*
 - C. *Chairman Jones stated that the only zones that curb, gutter and sidewalk is not required is in Industrial and Rural Residential and Farming.*
 - D. *Member William Bender asked what the concern is.*
 - E. *Chairman Jones stated that as Section 3-21-3 reads right now anyone can apply for a waiver of sidewalks. There is no monetary limit on a project. You can build a \$10,000 dollar shed and ask the Council for a waiver and not have to put sidewalk in.*
 - F. *Member William Bender stated that that needs to be fixed.*
 - G. *Council Liaison Litchfield stated 3-21-3: "Possible causes allowing for the waiver of curb, gutter and sidewalk include, but are not limited to" has points a, b, c and d. Do we need c "the relationship to surrounding land usage, street and circulation usage."?*
 - H. *Member Robert Smithson stated that the waiver portion of 3-21-3 should be deleted.*
 - I. *Cameron Kinney stated that taking away the waiver will deter people from improving their properties.*
 - J. *Chairman Jones stated that taking away the waiver means that if a person only does \$2,000 (two thousand) worth of improvements to their home they would have to put sidewalks in. Which would keep property owners from doing improvements to their homes.*
 - K. *Council Liaison Litchfield stated that he thinks that we need the waiver.*
 - L. *Chairman Jones stated that they should delete 3-21-3: A-1 sections a-d and replace them with "(a) valuation of the work performed under the building permit is less than ten-thousand dollars (b) light industrial (c) rural residence and farming".*
 - M. *Chairman Jones stated that Building Inspector Joe Lindsey left a letter stating that neither "Parking for Sale or Display Prohibited" does not provide a detailed standard for the parking or storage of vehicles in an alley.*
 - N. *Chairman Jones added Building Inspector Joe Lindsey's definition of "Right-of-Way" to section 3-1-5.*
 - O. *Chairman Jones added Building Inspector Joe Lindsey's proposed "Obstruction of Flow of Traffic" to 3-15-5.*
 - P. **MOTION: Member Donnetta Skinner made a Motion to accept the proposed changes to Title 3 Zoning Regulations of the Carlin City Code Book. Member William Bender seconded the Motion. The Motion passed unanimously.**
5. **Public Comment** – This time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. Pursuant to NRS 241.020. **(Non-Action Item)**
- A. *Chairperson Karla Jones stated that the zoning maps will be on the next agenda.*
 - B. *Council Liaison asked Assistant City Clerk Melinda Harris to provide a large blank street map of the City and smaller maps for each Planning Commission meeting board member.*
 - C. *Chairperson Karla Jones asked Assistant City Clerk Melinda Harris to contact board member Khatlyn Micheli to see if she is still interested in being a Planning Board member.*

6. **Adjournment. (For Possible Action)**

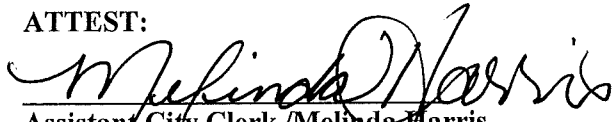
- A. **MOTION: Member Donnetta Skinner made a Motion to adjourn. Robert Smithson seconded the Motion. The motion passed unanimously.**

APPROVED:

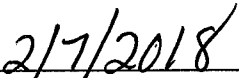


Chairperson/ Karla Jones

ATTEST:



Assistant City Clerk /Melinda Harris



Date Approved