

CARLIN PLANNING COMMISSION
City of Carlin, State of Nevada
Public Hearing and Regular Meeting
Carlin City Hall
101 S. Eighth Street
Carlin, Nevada
August 2, 2017 at 6:30 p.m.

1. Call to Order and Roll Call:

- a. Members Present: Karla Jones, Chairperson, Isabella Bender, William Bender, Donnetta Skinner, Bob Smithson, and Lincoln Litchfield, Council Liaison.
- b. Members Absent: Anna Dean, Vice Chairperson, and Khatlyn Micheli.
- c. Staff: Melinda Harris, City Clerk
- d. Public Present: None

2. Public Comment – This time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. Pursuant to NRS 241.020. (Non-Action Item)

None.

3. PUBLIC HEARING NOTICE is hereby given that the Carlin Planning Commission, Carlin, Nevada, will hold a public hearing at the Regular Meeting held on August 2, 2017, at 6:30 p.m., in the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada. The purpose of this hearing is to review, discuss, and possibly approve a request to rezone parcel # 002-015-016, more commonly known as 613 Fir Street, Carlin, Nevada, 89822, from Commercial to Intermediate Residential, and all related matters. All comments regarding this matter will be considered at the Public Hearing. At the conclusion of the Public Hearing the Council may motion to close the hearing. (For Possible Action)

- a. Member Donnetta Skinner asked if there were any comments regarding the request.
- b. Chairperson Karla Jones stated she did not receive anything.
- c. Assistant City Clerk Melinda Harris stated she did not receive anything on the matter.
- d. Chairperson Karla Jones asked if there was any discussion from the Board.
- e. Member William Bender asked if all of the lots were zoned Commercial. Chairperson Karla Jones stated they were all zoned Commercial. Member William Bender further asked if everyone who wanted to rezone would have to pay \$250.00. Chairperson Karla Jones stated yes they would have to. Chairperson Jones further stated some years ago the City sent out

letters to all the property owners stating the City would pay for the rezone but only two property owners responded at the time.

- f. Member William Bender asked if it was everything north of Chestnut. Chairperson Karla Jones stated it was from 5th to 8th.

Member Donnetta Skinner made a motion to close the Public Hearing. Member Isabella Bender seconded the motion. The motion passed.

4. **REZONE: Review, discussion, and possible approval of a Request by Joshua L. Ferguson to change the current Commercial zoning to intermediate Residential zoning, for Parcel # 002-015-016, described as Lot 2+ Block 125, North Addition, in the City of Carlin, County of Elko, State of Nevada and all related matters. (For Possible Action)**
 - a. Chairperson Karla Jones stated she must disclose that she is related to the applicant and the decision will not benefit her personally.

Member William Bender made a motion to change the current Commercial zoning to Intermediate Residential zoning, for Parcel # 002-015-016, described as Lot 2+ Block 125, North Addition, in the City of Carlin, County of Elko, State of Nevada and all related matters. Member Donnetta Skinner seconded the motion. The motion passed.

5. **Review, discussion, and possible approval of the Minutes of the Carlin Planning Commission for June 7, 2017, and all related matters. (For Possible Action)**
 - a. Chairperson Karla Jones asked that the third paragraph on the second page be amended to read Melinda Harris instead of Harris.

Member Donetta Skinner made a motion to approve the Minutes of the Carlin Planning Commission for June 7, 2017 with correction. Member Bob Smithson seconded the motion. Isabella Bender and William Bender abstained. The motion passed.

6. **Review, Discussion, and possible approval of the proposed Title 3 Zoning Regulations of the Carlin City Code Book and all related matters. (For Possible Action)**
 - a. Vice Mayor Lincoln Litchfield asked if the City Building Inspector, Joe Lindsey, had any further changes. Chairperson Karla Jones stated she did not know as he is absent.
 - b. Chairperson Karla Jones scrolled through the regulations and made several grammatical and formatting changes. The Board highlighted several areas they wish to ask Joe Lindsey about.
 - c. Discussion was held regarding the setbacks for mobile home parks. The Board determined to ask Joe Lindsey when he returns.
 - d. The Board verified several references to other codes and regulations.

- e. Chairperson Karla Jones stated they would now look at Chapter 18: RV Parks. The Board made several grammatical and formatting changes.
- f. Discussion was held regarding pets in permitted uses. Vice Mayor Lincoln Litchfield and Chairperson Karla Jones stated you cannot tell a person they cannot have a pet in an RV park.
- g. Chairperson Karla Jones stated that, in Chapter 17, 18, and 19, Carlin Fire Department was changed to City of Carlin Fire Department, Carlin City Council was changed to City of Carlin Council, Carlin City Engineer was changed to City Engineer, Public Works was changed to City of Carlin Public Works, and Carlin Police Department was changed to City of Carlin Police Department.

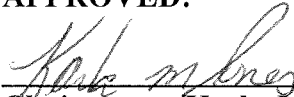
Member Donnetta Skinner made a motion to approve the changes made to Title 3 Zoning Regulations of the Carlin City Code Book and all related matters. Member William Bender seconded the motion. The motion passed.

- 7. Public Comment – This time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. Pursuant to NRS 241.020. (Non-Action Item)**
- a. Vice Mayor/Liaison Lincoln Litchfield stated the City Council would be talking about the Master Plan on August 23rd. Vice Mayor Litchfield further stated there would be a 9/11 Memorial Service at the Cemetery and invited all to attend.

8. Adjournment. (For Possible Action)

Member Donnetta Skinner made a motion to adjourn. Member Bob Smithson seconded the motion. The motion carried. The meeting was adjourned at 7:56 p.m.

APPROVED:




Chairperson/Karla Jones

9/16/17

Date Approved

ATTEST:



City Clerk/Melinda Harris