

CARLIN PLANNING COMMISSION
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
March 5, 2014 7:00 p.m.

Call to Order and Roll Call:

- a. The meeting was called to order by Chairperson David Jones at 7:02 p.m.
- b. Commission Members Present: Chairperson David Jones, Vice Chairperson Karla Jones, Member Anna Dean, Member Isabella Bender
- c. Absent: Member Michael Tangreen, Member Colleen Metzger
- d. Staff: Assistant City Clerk Diana Nichols, Councilperson Lincoln Litchfield
- e. Public:

I. Review and Discussion of the Carlin zoning codes draft sent over from Attorney's office, and all related matters. (For possible Action Item)

1. Vice Chairperson Karla Jones discussed b. 1 (2 car detached garages or smaller).
2. Member Anna Dean commented that some people do not have enough land to put two-car garage.
3. Councilperson Lincoln Litchfield stated they want as little as possible in the flood plain.
4. Member Anna Dean inquired about what if a person had a motor home and need a bigger garage for that.
5. Councilperson Lincoln Litchfield stated they do not want to have those in the flood plain because of all the walls that would deal with it.
6. Vice Chairperson Karla Jones reported that something like that would be better somewhere else.
7. Councilperson Lincoln Litchfield stated there would be other requirements needed on something like this.
8. Vice Chairperson Karla Jones stated some of the Standards are bolded and some are not and need to be fixed. She pointed out there is a different font, some capitalizations and some not.
9. The consensus was to leave as they were after reviewing other pages.
10. Vice Chairperson Karla Jones stated E. 4. Should have two (2) and three (3) instead of just the number. She also noted that Sub-Section 3-13-29 should be followed by an E.
11. Vice Chairperson Karla Jones stated. She noted that G.1 Floodways should read "more than one (1) foot" in the last sentence of the paragraph.
12. Discussion was held on G. 3. That there should be a description added for 3-13-20 (1)(3), such as Standards of Construction; Elevators Requirements for lowest floor.
13. Discussion was held on 3-13-21 A Nature of Variances concerning numbering "1. The Variance criteria....." and that portion should be moved down one line into its own paragraph. It was noted that the second paragraph should have the number "2" before it and the third "3".
14. Discussion was held on B. Appeal Board 3. The Federal Emergency Management Agency in the last line should actually read "FEMA".
15. Discussion was held on C. Conditions for Variances: "Duties and Responsibilities of the Local Floodplain Administration" was inserted in paragraph 1 between 3-13-19 and (Administration)
16. Discussion on Worksheet 10 was held on justifying the words on the computer in 5.b. and FEMA" should be changed in paragraph 8 of that section instead of the full name.

17. Discussion was also held on 3-13-22 Letters of Map Revision/Amendment. It was determined that the Number1 should be added to the paragraph beginning “NFIP regulations provide procedures...” and that should be its own paragraph, making the next paragraph 2 and subsections 1, 2 and 3 changing to a., b., c. On worksheet 12, the previous corrections would change a, b and c to i, ii, and iii: paragraphs 4 and 5 would be d. and e. and a. and b. would then become i. and ii. Paragraph 5 “authoritative” spelling would be corrected.
 18. Discussion was held on Chapter 3-13-13 the number 30 would need wording and parentheses “thirty (30).
 19. The members skipped to 3-13-13: Abatement of Violations: to correct, ‘Within “thirty (30) days” in the first part of the paragraph and again in the last sentence.
 20. **Chairperson Karla Jones moved for approval of changes, and all related matters. Member Anna Dean seconded the motion. The motion carried.**
- II. Approval of Minutes of the Carlin Planning Commission for November 6, 2013, and all related matters. (For Possible Action Item)**
1. **Vice Chairperson Karla Jones moved to table approval of the November 6, 2013 meeting, and all related matters. Member Isabella Bender seconded the motion. The motion carried.**
- III. Approval of Minutes of the Carlin Planning Commission for February 5, 2014 and all related matters. (For possible Action Item)**
1. **Member Anna Dean moved for approval of the February 5, 2014 meeting, and all related matters. Vice Chairperson Karla Jones seconded the motion. The motion carried. The motion carried with Member Isabella Bender abstaining.**
- IV. Comments by the General Public-Pursuant to NRS 241.020(2C), this time is devoted to comments by the Public and discussion regarding those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
1. Councilperson Lincoln Litchfield requested email addresses for the Title 3 chapters 1-15, so he can send them to the members and expedite the process.
- V. Adjournment (Action Item) The meeting was adjourned at 8:05 p.m. by motion of Vice Chairperson Karla Jones, seconded by Member Anna Dean. The motion carried.**

APPROVED:

Chairperson David Jones

ATTEST:

Assistant City Clerk Diana Nichols