

CARLIN PLANNING COMMISSION
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
April 2, 2014 7:00 p.m.

Call to Order and Roll Call:

- a. The meeting was called to order by Chairperson David Jones at 7:02 p.m.
- b. Commission Members Present: Chairperson David Jones, Vice Chairperson Karla Jones, Member Anna Dean (by phone), Member Mike Tangreen
- c. Absent: Member Isabella Bender, Member Colleen Metzger
- d. Staff: Assistant City Clerk Diana Nichols
- e. Public: Angela Hansen, Kayla Anthony, Sara Anthony

I. Review and Discussion of a resignation letter from Colleen Metzger for the Carlin Planning Commission. (For possible Action Item)

1. Chairperson David Jones read a resignation letter into the record: *Tuesday March 4, 2014 I am writing this letter to inform you it is with regret that I must resign from the Carlin Planning and Zoning Commission. I am a full time college student and this semester, my classes have overlapped the meeting time and made it impossible for me to attend this semester. I am relocating to Reno to attend UNR next semester, so I will not be here much longer. Thank you for the opportunity and experience best wishes to you all. Sincerely, Colleen Metzger*
2. **Vice Chairperson Karla Jones moved to accept the resignation letter from Colleen Metzger for the Carlin Planning Commission. Member Mike Tangreen seconded the motion. The motion carried unanimously.**

II. Review, discussion, and possible recommendation to the City Council of the Carlin Master Plan Second draft by CTA Architects/Engineers with a and all related matters. (For possible Action Item)

1. Angela Hansen of CTA stated she did not prepare a formal presentation for the Board. She stated they have since updated the Master Plan for the Commission to review and make comments, etc.
2. Member Mike Tangreen stated he thought everything “looked good”.
3. Member Anna Dean had no corrections.
4. Vice Chairperson Karla Jones had no corrections.
5. Angela Hansen stated Diana Nichols found some corrections and those changes would be made.
6. **Vice Chairperson Karla Jones moved to approve the recommendation Carlin Master Plan Second draft by CTA Architects/Engineers be forwarded to the City Council for further approval. Member Mike Tangreen seconded the motion. The motion carried unanimously.**

III. Review and Discussion of the Carlin zoning codes draft sent over from Attorney’s office, and all related matters. (For possible Action Item)

1. Vice Chairperson Karla Jones reported that the Commission is finished with Chapter 13 and she noted they would bring the jump drives to the next meeting to discuss the new zoning draft of Chapter 14. She stated using the drives made it easier.

2. **Vice Chairperson Karla Jones moved to table discussion of the Carlin zoning codes draft, and all related matters. Member Mike Tangreen seconded the motion. The motion carried.**
- IV. Approval of Minutes of the Carlin Planning Commission for November 6, 2013, and all related matters. (For Possible Action Item)**
1. **Member Mike Tangreen moved for approval of the November 6, 2013 meeting, and all related matters. Vice Chairperson Karla Jones seconded the motion. The motion carried with Member Anna Dean, Vice Chairperson Karla Jones and Chairperson David Jones abstaining.**
- V. Approval of Minutes of the Carlin Planning Commission for March 5, 2014 and all related matters. (For possible Action Item)**
1. **Vice Chairperson Karla Jones moved to table approval of the March 5, 2014 meeting, and all related matters. Member Mike Tangreen seconded the motion. The motion carried.**
- VI. Comments by the General Public-Pursuant to NRS 241.020(2C), this time is devoted to comments by the Public and discussion regarding those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
1. None.
- VII. Adjournment (Action Item) The meeting was adjourned at 7:11 p.m. by motion of Vice Chairperson Karla Jones, seconded by Member Mike Tangreen. The motion carried.**

APPROVED:

Chairperson David Jones

ATTEST:

Assistant City Clerk Diana Nichols