

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**August 12, 2020
7:00PM**

Call to Order and Roll Call

The Carlin City Council meeting was called to order by Mayor Dana Holbrook at 7:00 p.m.

**Council Members Present: Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston
Councilperson Cameron Kinney**

Council Members Absent: Councilperson Pam Griswold

**Staff: Madison Mahon, Carlin City Manager
LaDawn Lawson, Carlin City Clerk
Lt. Kevin McKinney, Acting Carlin Police Chief**

**Public: Spence Fuller, Wells Community Internet Project
Cindy Fuller
Fred Montes de Oca**

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code: 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:
Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the

presiding officer. No question shall be asked except through the presiding officer.
(Ord. 81, 9-10-1975, eff. 9-17-1975)

**PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF
INDIVIDUAL AGENDA ITEMS.**

- ❖ Spencer Fuller, Wells Community Internet Project, stated he has been doing a wireless internet service around Wells for the last four year and is looking into trying to open up the service here in Carlin.
- ❖ Mayor Holbrook introduced the City Manager, Madison Mahon, and suggest Mr. Fuller make an appointment to visit with her.
- ❖ Vice Mayor Litchfield asked Mr. Fuller the name of his business.
- ❖ Spence Fuller replied it is the Wells Community Internet Project. He also informed the Council he was opening up in Spring Creek area this summer and hoping to access to fiber over here in Carlin and try to get over here.
- ❖ Councilperson Kinney inquired if they run fiber to a certain area and then run wifi off of that area?
- ❖ Spencer Fuller replied it is a matter of getting fiber to a starting point then from there he does radios to tower sites to broadcast across town.
- ❖ Councilperson Kinney stated so that would be 30 megabits.
- ❖ Mayor Holbrook introduce Councilperson Kinney stating that Councilperson Kinney is very well versed in this area and asked Mr. Fuller to leave his contact information.
- ❖ Spencer Fuller stated he had left several of his business cards on the table for everyone.
- ❖ Fred Montes de Oca stated that he has not heard any complaints about Mr. Fuller's service. He also asked was everyone notified about Wells Rural Electric's outage. He was concerned that all of the seniors in Carlin were not notified. Wells Rural done a fast job and they done a good job.
- ❖ Vice Mayor Litchfield inquired how he could update his contact information?
- ❖ Fred Montes de Oca stated he should contact the office for help with this matter.

2. CARES Act Funding (For Possible Action):

- A) Review, discussion, and possible acceptable of Coronavirus Aid, Relief, and Economic Security Act (CARES) funding, and all related matters.
- B) Review, discussion, and direction to staff to determine eligible expenses related to COVID to be reimbursed by CARES Act funding, and all related matters.

Note: Mayor Holbrook combined Agenda Item 2, A and B.

Motion:

Vice Mayor Litchfield made a motion of acceptance of the Coronavirus Aid, Relief, Economic Security Act (CARES) funding through December 31, 2020, and to direct staff to continue to determine eligible expenses related to COVID to be reimbursed by CARES Act funding. Councilperson Johnston seconded the motion Motion Passed.

3. Job Description Review (For Possible Action):

- A) Review, discussion, and possible approval of a revised job description for the Senior Center Cook position, which will replace both the Head Cook and Assistant Cook job descriptions and positions, and all related matters.

Motion:

Councilperson Kinney moved to approve the revised job description for the Senior Center Cook position, which will replace both the Head Cook and the Assistant Cook job descriptions. Councilperson Johnston seconded the motion. Motion Passed.

4. New Business – Police Department (For Possible Action):

- A) Review, discussion, and possible approval of the City of Carlin's Police Department Policies, and all related matters.

Motion:

Vice Mayor Litchfield made a motion to approve the City of Carlin's Police Department Policies. Councilperson Kinney seconded the motion. Motion Passed

- B) Review, discussion, and possible approval of the purchase of a 2019 Ford F-150 Series Pickup Truck to be used as a Police Vehicle, and all related matters.

Motion:

Vice Mayor Litchfield moved to approve the purchase of a 2019 Ford F-150 Series Pickup Truck to be used as a Police Vehicle and to be equipped with the necessary articles to make it an official police vehicle in the amount of \$40,151.59. Councilperson Kinney seconded the motion. Motion Passed with Councilperson Johnston voting nay.

5. Resolution 2020-06 (For Possible Action):

- A) Review, discussion, and possible approval of Resolution 2020-06, A Resolution Providing For The Adoption Of An Amended Inter-Local Cooperative Agreement And Authorizing Membership Thereby To The Northeastern Nevada Regional Development Authority, and all related matters.

Motion:

Councilperson Kinney moved to approve 2020-06, A Resolution Providing for The Adoption of An Amended Inter-Local Cooperative Agreement And Authorizing

Membership Thereby To The Northeastern Nevada Regional Development Authority. Councilperson Johnston seconded the motion. Motion passed.

6. APPROVAL of Minutes (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for May 27, 2020, and all other matters related thereto. Draft minutes are available for public inspection by emailing City Manager Madison Mahon.

Motion:

Councilperson Kinney moved to approve the Carlin City Council Regular Meeting Minutes for May 27, 2020. Councilperson Johnston seconded the motion. Motion passed.

7. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion, and possible approval of City expenditures for the period of 07/18/2020-08/07/2020, and all related matters. The expenditure list can be requested by emailing City Manager Madison Mahon.

Motion:

Councilperson Kinney moved to approve the City expenditures for the period of 07/18/2020-08/07/2020. Councilperson Johnston seconded the motion. Motion passed.

8. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

- Councilperson Johnston stated she had been working on the Old Church. They turned on the water and found only two (2) major leaks, but we do have water issues over there. She is still working on the electricity trying to get some help with that. She is working over there and if anyone would like to come help it would be greatly appreciated. She spoke to Wells Rural Electric they want \$90.00 an hour to come over and work on it. She thinks they need to put a new box outside. She knows there is GFI work that needs to be done in the kitchen and there is GFI's in the bathroom but she would like it updated and get power.
- Councilperson Kinney asked if the roof was complete?
- Councilperson Johnston stated no the roof still needs to be done.
- Councilperson Kinney stated he knew they were trying to save up some money.
- Councilperson Johnston stated they had not had a meeting this spring yet due to COVID and everything, and members have had some personal issues. Some of the bids that they did received were outrageously high. So. they are

working on trying to do the smaller roofs themselves. They are short and you don't need the fall protection. She does have a lift they can use and Elko Sanitation is willing to donate some dumpsters.


- Councilperson Kinney inquired if anyone has heard what our census numbers are?
- Madison Mahon, Carlin City Manager, commented that she had looked Carlin was in competition with Wells with .1% separating the towns.
- Vice Mayor Litchfield stated the Census workers that would be going door to door are wrapping up things and will be out in the community in the next two weeks.
- Councilperson Johnston stated to the Citizens of Carlin if you want new streets, you want your funding for your streets, this is how we get the TAP Grants. So, if you want your streets repaired pony up and do the census it is not hard.
- Mayor Holbrook stated that everyone counts. He also stated if anyone would like to submit public comments to send them by email to the City Manager.
- Councilperson Kinney stated the Park 'n Rec Board is planning a cruise for August 15th. They have it out on facebook and they have had a lot of donations.
- Councilperson Johnston stated the Park 'n Rec Board are asking that you decorate you place and let the Board know you have decorated and they will cruise by your home.

9. Adjournment (For Possible Action):

Motion:

Councilperson Johnston made a motion to adjourn the Carlin City Council meeting. Councilperson Kinney seconded the motion. Motion passed with Mayor Holbrook adjourning the meeting at 7:35 p.m.

Approved:



Mayor Dana Holbrook

Attest:



LaDawn Lawson, Carlin City Clerk